

MONTHLY MEETING: July 11, 2023

Present:

- Comm. Martin McGannon
- Comm. David Klaus
- Comm. Jason Swart
- Comm. Joseph Schneider
- Secy/Treas. Jeanmarie Klaus
- Atty. Tara Tully
- Chief Tim Mentrasti

Absent:

- Comm. Charles Moseman
- Asst. Chief Matthew Lauria
- Asst. Chief Paul Liberatore

Meeting opened by Dpty. Chm. Klaus at 7:30 p.m.

VOUCHERS:

Motion: Comm. McGannon to audit the attached submitted vouchers and authorize payment of those approved
 Second: Comm. Schneider
 All voting aye

PENDING

MINUTES:

All Commissioners have not reviewed the June Minutes. Motion to accept suspended until next month.

SECRETARY/TREASURER'S REPORT:

1. Bank Balance as of 06/30/2023

Operating Fund:	
Bank Balance	\$4,114,614.32
Outstanding Checks	(30,203.01)
Operating Register Balance	\$4,084,411.31
Reserve Fund:	
Apparatus	\$963,096.29
Communications	243,661.52
Repair	239,275.15
Station #3 Construction	91,939.22
Ladder	751,953.33
Bank Balance	\$2,289,925.52
Outstanding Checks	0.00
Reserve Register Balance	2,289,925.52
Total Balance 06/30/2023	\$6,374,336.83

APPROVAL

2. Comm. McGannon went to 3 banks to see about CDs. Bank of America 7 months 4.5%. PCSB 15 months 4.5%. The Board feels staying with PCSB would be the easiest.

CHIEFS' REPORT:

1. Alarms for the month were reported
2. See attached

DIVE TEAM:

See attached

APPARATUS:

1. See attached
2. E274 at Hudson Valley
3. L51 goes up to Hudson Valley next week

4. Received drawings of post construction meeting for pumper tanker.
5. There was a discussion on adding an additional apparatus to the contract, which would save the taxpayers up to 35% increase. There is enough money appropriated for the Apparatus Reserve to cover the additional piece of apparatus.

6. The following resolution was put forth:

WHEREAS, the Yorktown Heights Fire District is authorized under General Municipal Law §103(16) to make purchases of apparatus through a consortium, by the use of a contract, let by the United States of America or any agency thereof, any state or any other political subdivision or district therein, and made available for use by other governmental agencies, and let to the lowest responsible bidder or on the basis of best value in a manner consistent with General Municipal Law §103, and
WHEREAS, pursuant to the authority of General Municipal Law §103(1), the Yorktown Heights Fire District did allow for the use of Best Value as a method of awarding contracts in a manner that is in the best interest of the District, and

WHEREAS, the Yorktown Heights Fire District has received a proposal from Seagrave Fire Apparatus, LLC, for an apparatus, through a contract with Houston-Galveston Area Council (“H-GAC”), and
WHEREAS, H-GAC is a political subdivision of the State of Texas, and such contract (HGAC Contract FS1219AAC01) was let through a competitive bidding process consistent with General Municipal Law §103, and such contract has been made available for use by other governmental entities, and

WHEREAS, the Yorktown Heights Fire District has determined that purchasing said apparatus from Seagrave Fire Apparatus, LLC through said H-GAC contract will reduce administrative and product costs, increase efficiencies, and deliver the best value to the District, now therefore it is

RESOLVED, that the Yorktown Heights Fire District shall enter into a contract to purchase an apparatus from Seagrave Fire Apparatus, LLC, pursuant to HGAC Contract FS1219AAC01.

Motion: Comm. McGannon to enter into contract

Second: Comm. Schneider

All voting aye

7. Motion: Comm. McGannon to appropriate \$1,260,000 from Apparatus Reserve to purchase a Seagrave stainless steel pumper for delivery in 2026.

Second: Comm. Klaus

All voting aye

8. PUBLIC NOTICE

WHEREAS, pursuant to General Municipal Law §6-g, the Yorktown Heights Fire District, Town of Yorktown, County of Westchester, State of New York, did establish the Apparatus Reserve Fund for the Acquisition of Fire Apparatus and Equipment, a capital reserve fund to finance the cost of acquisition and refurbishment of all types of firematic equipment, and,

WHEREAS, the Yorktown Heights Fire District, under the obligation and authority to acquire apparatus for the extinguishment and prevention of fires and for the purpose of emergency rescue (Town Law §176.13), has determined that there is a need to acquire such apparatus, and

WHEREAS, the Yorktown Heights Fire District has received a proposal from Seagrave Fire Apparatus, LLC, to acquire a stainless steel pumper apparatus pursuant to a contract with the Houston-Galveston Area Council (“H-GAC”), consistent with the District’s authority under General Municipal Law §103(16), and

WHEREAS, the Yorktown Heights Fire District has determined that acquiring said apparatus from Seagrave Fire Apparatus, LLC through said H-GAC contract will reduce administrative and product costs, increase efficiencies, and deliver the best value to the District, now therefore it is

RESOLVED that the Yorktown Heights Fire District is hereby authorized to expend from the Apparatus Reserve an amount not to exceed \$1,260,000.00 for the purchase of a new stainless steel pumper apparatus, and

IT IS FURTHER RESOLVED that such expenditure shall be made only upon delivery to and acceptance by the Yorktown Heights Fire District of said apparatus, and

IT IS FURTHER RESOLVED that this resolution and this expenditure are subject to a permissive referendum.

PLEASE TAKE FURTHER NOTICE that the adoption of this Resolution is subject to permissive referendum pursuant to Section 6-g (4) of the General Municipal Law and shall take effect thirty (30) days after its adoption, unless there shall be filed in the interim with the Fire District Secretary a petition signed and acknowledged or approved in the same manner as a Deed to be recorded by resident tax payers of the District owning taxable real property aggregating at least ¼ of the assessed valuation of all taxable real property of the Fire District as such valuations appear on the latest completed assessment of the Town of Yorktown, protesting against such Resolution and requesting that it be submitted to the qualified electors of the Fire District for their approval.

By order of the Commissioners of the Yorktown Heights Fire District.

Jeanmarie Klaus
Secretary
Yorktown Heights Fire District
914-962-5561

PENDING

JUNIOR CORPS:
10 Members

COMMUNICATIONS:
Metrocom coming up to troubleshoot frequency problems
Chief will come back with prices on mics

NEW CONSTRUCTION:
Comm. McGannon met with Peter Helms & Planning Board.
Peter Helms sent email to DOT concerning bike path right of way.
Email sent to Joe Riina to start segra process

APPROVAL

RECRUITMENT:
Asst. Chief Lauria working on bringing Open House back to the fire station.
There was a discussion on recruitment & Community Day

IT:
Comm. McGannon received a quote for Ipads from Mills IT Business Technology. Comm. Klaus will review the quote.

EXECUTIVE SESSION:
Motion: Comm. McGannon to enter into Executive Session at 8:47 pm to discuss personnel matters
Second: Comm. Swart
All voting aye

Meeting reopened to public at 9:08 pm

MEMBERSHIP:
Motion: Comm. Klaus to approve Firefighters Wiley & Nikisher as drivers on Engines 270, 271, 272, 273, 274.
Firefighter Wiley is to be added to the Ladder training list.
Second: Comm. Schneider
All voting aye

ADJOURNMENT:

Motion: Comm. Schneider to adjourn at 9:11 p.m.

Second: Comm. McGannon

All voting aye.

PENDING

APPROVAL

**Yorktown Heights Fire District
2023 Payout Record**

Month: Jul-23

Page No.: 9

Vo.#	Claimant (Name & Address)	Appropriation: Acct.#	Amount	Check: Amount	Number
209	Staples	A3410.4	55.15	55.15	4721
210	Wex Bank	A3410.4	766.63	766.63	4722
211	PKF O'Connor Davies	A3410.4	9,750.00	9,750.00	4724
212	Optimum	A3410.4	10.50	10.50	4725
213	Construction Tool Warehouse	A3410.4	1,189.00	1,189.00	4726
214	Arco Cleaning Maintenance	A3410.4	1,000.00	1,000.00	4728
215	GenTech Ltd.	A3410.4	1,770.60	1,770.60	4729
216	Verizon Broadband	A3410.4	37.99	37.99	4730
217	Standard Life Insurance Company of NY	A9045.8	1,102.64	1,102.64	4731
218	MES-New York	A3410.4	1,714.41	1,714.41	4732
219	Verizon	A3410.4	582.91	582.91	4733
220	Tully Law Office PC	A3410.4	1,666.67	1,666.67	4734
221	AAA Emergency Supply Co. Inc.	A3410.4	10,371.89	10,371.89	4735
222	Verizon	A3410.4	205.82	205.82	4736
223	Androsko Landscape Contractors Inc.	A3410.4	394.80	394.80	4737
224	NYS E & G	A3410.4	820.87	820.87	4738
225	Fiber1 Solutions LLC	A3410.4	1,240.00	1,240.00	4739
226	Quality Electrical Solutions LLC	A3410.4	131.75	131.75	4740
227	Hendrickson	A3410.4	752.50	752.50	4741
228	Hudson Valley Fire Equipment LLC	A3410.4	2,908.85	2,908.85	4742
229	HVAC Specialists Inc	A3410.4	1,305.48	1,305.48	4743
230	Swart, Jason	A3410.4	170.96	170.96	4744
231	NYS DEC	A3410.4	122.99	122.99	4745
232	Capital One Bank	A3410.4	352.00	352.00	eft
233	NYS Employment Taxes	A601	660.81	660.81	357694
234	U.S. Treasury	A601/A9030.8	2,373.13	2,373.13	41256979
235	Klaus, Jeanmarie / dd fee	A3410.1	1,904.75	1,904.75	dd
236	Con Ed	A3410.4	451.46	451.46	eft
	VOID: Checks 4723, 4727				
	TOTALS		43,814.56	43,814.56	

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Jul-23 Jeanmarie Klaus Fire District Sec/Treas.

July 2023 Fire District Meeting- Chiefs Report

Training:

Monthly Training on going.

Purchases:

None

New:

Repair/ Replacement:

Cotter pins for water cans

The following are the fire calls for June 2023

Automatic Alarm – 23

Smoke Investigation – 5

Motor Vehicle Accidents – 4

CO Alarms – 4

Brush – 3

Utility Assist – 3

Structural – 2

Rubbish – 1

EMS Assist – 1

Electrical – 1

Car Fire – 1

PD Assist -1

Haz – Mat – 1

Mutual Aid –

F.A.S.T. – 5

Dive – 3

Total Calls for June = 58

Total Calls for 2023 = 351

Dive:

Monthly training continues.

Additional training sessions will be held in July and august.

Training took place during storm stand by.

New members are beginning padi online training. Will complete pool dives then open water dives in verplank quarry.

PENDING

APPROVAL

Apparatus:

Car 2531 –65,503 miles 2015 suburban

Car 2532- 15,098 Miles 2019 Tahoe

Car 2533- 86,750 miles 2016 Tahoe

U-83. 66,553 miles 2013 Tahoe

U-36- 102,054 Miles- 2011 Suburban

PENDING

APPROVAL