

MONTHLY MEETING: September 12, 2023

Present:

- Comm. Charles Moseman
- Comm. David Klaus
- Comm. Jason Swart
- Comm. Joseph Schneider
- Secy/Treas. Jeanmarie Klaus
- Atty. Tara Tully
- Asst. Chief Paul Liberatore
- Asst. Chief Matthew Lauria

Absent:

- Comm. Martin McGannon
- Chief Tim Mentrasti

Meeting opened by Chm. Moseman at 7:30 p.m.

VOUCHERS:

Motion: Comm. Swart to audit the attached submitted vouchers and authorize payment of those approved
 Second: Comm. Klaus
 All voting aye

PENDING

MINUTES:

Motion: Comm. Klaus to accept the August monthly meeting minutes as amended
 Second: Comm. Swart
 All voting aye

SECRETARY/TREASURER'S REPORT:

1. Somers Annual Inspection is Sunday September 24
 Motion: Comm. Swart to allow any Board member to attend
 Second: Comm. Schneider
 All voting aye

2. Bank Balance as of 08/31/2023 - reconciled

Operating Fund:

Bank Balance	\$961,805.31
Outstanding Checks	<u>(2,320.75)</u>
Operating Register Balance	\$959,484.56
CD	\$3,022,747.29
Reserve Funds:	
Apparatus	\$966,080.26
Communications	225,476.03
Repair	239,985.62
Station #3 Construction	92,223.41
Ladder	<u>754,297.88</u>
Bank Balance	\$2,278,063.20
Outstanding Checks	<u>0.00</u>
Reserve Register Balance	2,278,063.20
Total Balance 08/31/2023	<u><u>\$6,260,295.05</u></u>

APPROVAL

3. Register Balance to date – unreconciled

Operating Fund	\$ 909,041.28
CD	3,022,747.29
Apparatus	966,080.26
Communications	225,065.91
Repair	239,985.62

Station #3	92,223.41
Ladder	<u>754,297.88</u>
Bank Balance to date	\$6,209,441.65

4. The following budget line items have to be adjusted:

Insurance – General + \$563.48
Service Awards Admin. Expenses + \$135
Service Awards Contributions + \$2,167.23
Contingency Fund - \$2,865.71

Motion: Comm. Swart to move the budget line items

Second: Comm. Klaus

All voting aye

CHIEFS' REPORT:

1. Alarms for the month were reported

2. See attached

- Open House – Discussion on event & preliminary costs
Motion: Comm. Swart \$1,500 toward Recruitment
Second: Comm. Klaus
All voting aye
- Motion: Comm. Swart to purchase Hydrant Gate for E272 under state contract, not to exceed \$1,500
Second: Comm. Klaus
All voting aye
- Motion: Comm. Klaus to approve up to \$2,000 for Fire Prevention supplies
Second: Comm. Schneider
All voting aye
- Motion: Comm. Schneider to purchase 3 RTIC Arctic Coolers for apparatus \$150 each plus shipping from Amazon
Second: Comm. Klaus
All voting aye
- Motion: Comm. Schneider to purchase 3 hydraulic spreader lifting devices (sole source), \$750 each plus shipping
Second: Comm. Klaus
All voting aye
- Motion: Comm. Klaus to purchase 2 Ripper Glass Cutters attachment \$549 each plus \$26.99 shipping (Curtis sole source) total \$1,124.99 & 2 1/4" Milwaukee Drill (with 2 batteries) \$299 each for \$848 for total of \$1,696 from Home Depot
Second: Comm. Schneider
All voting aye

DIVE TEAM:

See attached

APPARATUS:

1. See attached
2. Various repairs and maintenance items discussed

BUILDINGS & GROUNDS:

1. Tank for oil separator Station #1 was delivered & will be installed Thursday
2. Various minor repairs

AUDIT:

Final 2022 audit should be completed by next week

NEW CONSTRUCTION:

Discussion on Station #1 renovation/addition status

RECRUITMENT:

2 applications received

UNIFORMS:

Discussion on fleece jackets made by Condor. They do embroidery while making jackets. 125 jackets @ 60.95 each, less 25% discount & \$9 each for embroidery, plus shipping

Motion: Comm. Swart to purchase up to 125 alpha fleet jackets through Condor, including embroidery, at a total cost of \$6,839.06 plus shipping

Second: Comm. Klaus

All voting aye

BUDGET:

1. A preliminary budget was distributed and discussed

Motion: Comm. Swart to approve proposed budget

Second: Comm. Schneider

All voting aye

2. The Budget Hearing will be advertised for October 17th at 7pm

PENDING

ADJOURNMENT:

Motion: Comm. Klaus to adjourn at 9:31p.m.

Second: Comm. Swart

All voting aye.

APPROVAL

**Yorktown Heights Fire District
2023 Payout Record**

Month: Sep-23

Page No.: 12

Vo.#	Claimant (Name & Address)	Appropriation:		Check:	
		Acct.#	Amount	Amount	Number
255	Verizon Broadband	A3410.4	37.99	37.99	4774
256	Standard Life Insurance Company	A9045.8	1,102.64	1,102.64	4775
257	Dutchess Overhead Doors	A3410.4	5,007.00	5,007.00	4776
258	Tully Law Office PC	A3410.4	1,666.67	1,666.67	4777
259	Lauria, Matthew	A3410.4	135.00	135.00	4778
260	Mentrasti, Timothy	A3410.4	135.00	135.00	4779
261	Liberatore, Paul	A3410.4	135.00	135.00	4780
262	Joseph Eaton CPA, P.C.	A3410.4	1,300.00	1,300.00	4781
263	Klaus, Jeanmarie	A3410.4	387.92	387.92	4782
264	Fischer, Robert	A3410.4	550.00	550.00	4783
265	Andonian, Alex	A3410.4	135.40	135.40	4784
266	DiBartolo, Eric	A3410.4	349.93	349.93	4785
267	Fiore, Cody	A3410.4	479.88	479.88	4786
268	Verizon	A3410.4	579.41	579.41	4787
269	Almeida Oil Co.	A3410.4	2,711.38	2,711.38	4788
270	Arco Cleaning Maintenance	A3410.4	1,000.00	1,000.00	4789
271	MES-New York	A3410.4	420.20	420.20	4790
272	Fairfield Cty. Bank Ins. Svcs.	A3410.4	1,960.00	1,960.00	4791
273	Optimum	A3410.4	10.50	10.50	4792
274	Penflex Inc.	A3410.4	2,335.00	2,335.00	4793
275	Wilson, Jeff	A3410.4	278.88	278.88	4794
276	Androsko Landscape Contractors Inc.	A3410.4	2,912.30	2,912.30	4795
277	Advantage Emergency Devices, Inc	A3410.4	583.23	583.23	4796
278	Hi-Tech Fire & Safety Inc.	A3410.4	1,121.80	1,121.80	4797
279	City Wide Automotive Corp.	A3410.4	1,009.67	1,009.67	4798
280	DAS 3 Yorktown	A3410.4	21.98	21.98	4799
281	Halston Media	A3410.4	106.38	106.38	4800
282	Grisanti, Derek	A3410.4	659.88	659.88	4801
283	Comlinx Inc	A3410.4	9,519.25	9,519.25	4802
284	AAA Emergency Supply Co. Inc.	A3410.4	6,987.42	6,987.42	4803
285	Fiber1 Solutions LLC	A3410.4	1,608.57	1,608.57	4804
286	NYS E & G	A3410.4	802.16	802.16	4805
287	Verizon Broadband	A3410.4	37.99	37.99	4806
	TOTALS		46,088.43	46,088.43	

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Sep-23

Jeanmarie Klaus

Fire District
Sec/Treas.

Vo.#	Claimant (Name & Address)	Appropriation:		Check:	
		Acct.#	Amount	Amount	Number
	Previous Balance		46,088.43	46,088.43	
288	Verizon	A3410.4	205.96	205.96	4807
289	NYS Employment Taxes	A601	660.81	660.81	2132971
290	U.S. Treasury	A601/A9030.8	2,373.15	2,373.15	20262717
291	Klaus, Jeanmarie / dd fee	A3410.1	1,904.75	1,904.75	dd
292	Capital One Bank	A3410.4	256.29	256.29	eft
PENDING					
APPROVAL					
	TOTALS		51,489.39	51,489.39	

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Sep-23

Jeanmarie Klaus

Fire District
Sec/Treas.

**Yorktown Heights Fire District
2023 Budget
Revised September 11, 2023**

	<u>2022 Budget</u>	<u>2023 Budget</u>
Ordinary Income/Expense		
Income		
Real Property Taxes	1,513,069.00	1,950,846.00
Interest	300.00	300.00
Insurance Recoveries		
Miscellaneous Revenue - CC Rewards		
Total Income	<u>1,513,369.00</u>	<u>1,951,146.00</u>
Expense		
Fire Protection Contractual		
Annual Inspection	5,000.00	5,000.00
Apparatus Expense	150,000.00	200,000.00
Apparatus - Ins. Recoveries Exp	0.00	0.00
Buildings & Grounds	90,000.00	90,000.00
Buildings & Grounds - Ins. Recoveries Exp	0.00	0.00
Certiorari	5,000.00	5,000.00
Dues	2,000.00	2,000.00
Election Expense	1,000.00	1,000.00
Professional Fees	50,000.00	50,000.00
Medical/Physical Fitness	25,000.00	25,000.00
Dry Hydrant	10,000.00	10,000.00
Equipment-Purchases	60,000.00	60,000.00
Equipment-Repairs/Maintenance	40,000.00	40,000.00
Equipment-Dive Team	12,000.00	12,000.00
Radios-Equipment	9,128.60	16,000.00
Radios-Repairs/Maintenance	6,552.66	5,000.00
Insurance-General	82,260.52	90,563.48
IT	15,000.00	15,000.00
Training & Meetings	8,058.22	10,000.00
Stationery & Postage	2,000.00	2,000.00
Miscellaneous-Notices	3,000.00	3,000.00
Recruitment	3,000.00	3,000.00
Rent	79,800.00	82,000.00
Uniforms	4,000.00	4,000.00
Supplies	19,563.00	19,563.00
Telephone	15,000.00	15,000.00
Utilities	25,000.00	40,000.00
Contingency Fund	0.00	28,815.54
Total Fire Protection Contractual	<u>722,363.00</u>	<u>833,942.02</u>
Retirement	12,000.00	10,000.00
Service Awards Admin. Expenses	2,200.00	2,335.00
Service Awards Contributions	27,800.00	29,967.23
Payroll Expense	54,000.00	55,000.00
Taxes-Payroll	4,131.00	4,208.00
Insurance-Workers Comp.	80,000.00	80,000.00

PENDING

APPROVAL

Insurance-Life	18,000.00	18,000.00
Bond - Station #2	150,000.00	175,000.00
Interest-Bond - Station #2	12,875.00	9,625.00
Bond - Apparatus	0.00	165,000.00
Interest-Bond - Apparatus	0.00	88,068.75
Reserve Funds		
Apparatus Reserve	250,000.00	300,000.00
Communication Reserve	75,000.00	75,000.00
Repair Reserve	45,000.00	45,000.00
Ladder Reserve	60,000.00	60,000.00
Total Reserve Funds	<u>430,000.00</u>	<u>480,000.00</u>
Total Expense	<u>1,513,369.00</u>	<u>1,951,146.00</u>
Net Ordinary Income	0.00	0.00

PENDING

APPROVAL

September 2023 Fire District Meeting- Chiefs Report

Training:

Fall events for live fire being scheduled.

Purchases:

TI- 9 Stabilization **Approved to purchase**

Connecticut cribbing 750 if we buy 3-verbal quote from manufacturer.. sole source

Hydrant gate – **purchase not to exceed 1500 on state bid**

The fire store Harrington – 1115.59 <https://www.thefirestore.com/Harrington-Inc-Gate-Valve-4-Straight?quantity=1&coupling-options=887>

AAA – Waiting on quote

MES – waiting on quote

Curtis – 1517.25

https://lncurtis.com/harrington-h800-series-4-straight-gate-valve/?sku=H800-50-45NH%20HARRINGTON&gclid=Cj0KCQjwmICoBhDxARIsABXkXIKBkJ_hPV4X0xJ_N_RmzMhPaR-nszDaIRpMREr3mKDie35z8eVDZDIaAg-FEALw_wcB

Rtic Cooler – \$150 x 3 .. Free Shipping through AMAZON.... **Approved**

All websites below are \$150 to purchase

https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&ved=2ahUKEwiM7JmF3qWBAxVDtI_kEHQ2RCLQj_IIEgUIkgEQIg&url=https%3A%2F%2Frticoutdoors.com%2FCompact-Hard-Sided-Cooler%3Fsize%3D20%26color%3DGrey&usg=AOvVaw0YBlgwXMUniz41BgdgH20l&opi=89978449

https://www.amazon.com/RTIC-RT20W-20-White/dp/B01M1CXGLH?source=ps-sl-shoppingads-lpcontext&ref_=fpfb&psc=1&smid=AIPWJPLKUY8X2Y

<https://www.lowes.com/pd/RTIC-Outdoors-20-Quart-Beverage-Cooler/5014445893?user=shopping&feed=yes&srsid=AfmBOoqfHNFPDSJ5G3YKjzTlO03rb5hXS9kytU1Wxmo8ppYS5uvLamd8SxQ>

The Ripper Glass Cutter - \$549 each.. shipping is \$26.99 **Approved**

Milwaukee -¼ inch Driver- 299 comes with 2 batteries – Free Shipping....Homedepot **Approved**

New:

Open House October 15th at YHFD HQ

Hose, Ladder, Pump testing completed on all apparatus. Tanker 14 pump test wasn't completed. 1 or 2 lengths failed

Repair/ Replacement:

None

Dive:

Multiple drills completed.

Members completing PADI open water class.

Apparatus:

Car 2531 –66,403 miles 2015 suburban

Car 2532- 16,116 Miles 2019 Tahoe

Car 2533- 87,559 miles 2016 Tahoe

U-83. 66,953 miles 2013 Tahoe
U-36- 102,054 Miles- 2011 Suburban

The following are the fire calls for August 2023;

Automatic Alarms – 31
Utility Assists – 9
Motor Vehicle Accidents – 12
Haz – Mat – 3
Rubbish – 1
CO Alarms – 4
Structural – 1
Car – 1
Civilian Assist – 3
Smoke Investigation -1
Mutual Aid –
FAST – 1
Scene – 1

Total Calls for August - 68
Total Calls for 2023 - 519

PENDING

APPROVAL

YORKTOWN HEIGHTS FIRE DISTRICT

PROPOSED BUDGET FOR THE YEAR 2024

PERSONNEL SERVICES	\$	68,784	
MAINTENANCE AND SERVICES		876,560	
ALLOCATED RESERVES		480,000	
BOND & BOND INTEREST PAYMENTS		431,944	
SERVICE AWARDS		43,000	
INSURANCE		<u>98,000</u>	
TOTAL BUDGET	\$		1,998,288
LESS ANTICIPATED REVENUES & APPROPRIATIONS			(3,000)
TO BE RAISED BY TAX	\$		<u>1,995,288</u>

Dated September 12, 2023

Signed, approved and requested by the Yorktown Board of Fire Commissioners

PENDING
APPROVAL

Charles Moseman

David Klaus

Martin McGannon

Jason Swart

Joseph Schneider

Yorktown Heights Fire District
Proposed Budget
September 12, 2023

	<u>Jan - Dec 2023 Est</u>	<u>2023 Budget</u>	<u>2024 Budget</u>
Ordinary Income/Expense			
Income			
Real Property Taxes	1,950,846.00	1,950,846.00	1,995,288.00
Interest	6,550.42	300.00	3,000.00
Insurance Recoveries	11,619.58		
Miscellaneous Revenue	3,068.20		
Grant	1,500.00		
Total Income	<u>1,973,584.20</u>	<u>1,951,146.00</u>	<u>1,998,288.00</u>
Expense			
Fire Protection Contractual			
Grant Expense	1,500.00		
Insurance Reimb. Expense	11,619.58	0.00	0.00
Annual Inspection	5,000.00	5,000.00	5,000.00
Apparatus Expense	193,000.00	200,000.00	200,000.00
Buildings & Grounds	90,000.00	90,000.00	100,000.00
Certiorari	5,000.00	5,000.00	5,000.00
Dues	3,000.00	2,000.00	2,500.00
Election Expense	1,000.00	1,000.00	1,000.00
Professional Fees	54,000.00	50,000.00	75,000.00
Medical/Physical/Fitness	24,532.00	25,000.00	31,060.25
Dry Hydrant	0.00	10,000.00	10,000.00
Equipment-Purchases	60,000.00	60,000.00	60,000.00
Equipment-Repairs/Maintenance	40,000.00	40,000.00	40,000.00
Equipment-Dive Team	12,000.00	12,000.00	12,000.00
Radios-Equipment	16,000.00	16,000.00	20,000.00
Radios-Repairs/Maintenance	5,000.00	5,000.00	5,000.00
Insurance-General	91,000.00	90,000.00	100,000.00
IT	15,000.00	15,000.00	20,000.00
Training & Meetings	7,000.00	10,000.00	6,000.00
Stationery & Postage	2,000.00	2,000.00	2,000.00
Miscellaneous-Notices	3,000.00	3,000.00	3,000.00
Recruitment	3,000.00	3,000.00	3,000.00
Rent	80,900.00	82,000.00	85,000.00
Uniforms	4,000.00	4,000.00	4,000.00
Supplies	19,563.00	19,563.00	22,000.00
Telephone	14,500.00	15,000.00	15,000.00
Utilities	34,000.00	40,000.00	40,000.00
Contingency Fund	0.00	31,681.25	10,000.00
Total Fire Protection Contractual	<u>795,614.58</u>	<u>836,244.25</u>	<u>876,560.25</u>
Retirement	8,000.00	10,000.00	8,500.00
Service Awards Admin. Expenses	600.00	2,200.00	8,000.00
Service Awards Contributions	29,967.23	27,800.00	35,000.00
Payroll Expense	55,000.00	55,000.00	56,000.00
Taxes-Payroll	4,208.00	4,208.00	4,284.00
Insurance-Workers Comp.	73,209.29	80,000.00	80,000.00
Insurance-Life	15,000.00	18,000.00	18,000.00

PENDING

APPROVAL

Bond - Station #2	175,000.00	175,000.00	175,000.00
Interest-Bond - Station #2	9,625.00	9,625.00	5,906.25
Bond - Apparatus	165,000.00	165,000.00	160,000.00
Interest-Bond - Apparatus	88,068.75	88,068.75	91,037.50
Reserve Funds			
Apparatus Reserve	300,000.00	300,000.00	300,000.00
Communication Reserve	75,000.00	75,000.00	75,000.00
Repair Reserve	45,000.00	45,000.00	45,000.00
Ladder Reserve	60,000.00	60,000.00	60,000.00
Total Reserve Funds	<u>480,000.00</u>	<u>480,000.00</u>	<u>480,000.00</u>
Total Expense	<u>1,899,292.85</u>	<u>1,951,146.00</u>	<u>1,998,288.00</u>
Net Ordinary Income	74,291.35	0.00	0.00

Tax Levy Limit Calculation (Tax Cap)	
Real Property Tax Levy FYE 2023	1,950,846
Tax Base Growth Factor 1.0027	1,956,113
Allow. Levy Growth Factor 1.0200	1,995,236
Available Carryover from FY 2023	0
ERS Exclusion	52
Tax Levy Limit	<u>1,995,288</u>
Over/(Under) Tax Levy Amount	0

PENDING

APPROVAL