

MONTHLY MEETING: October 11, 2022

Present:

- Comm. Arthur Orneck
- Comm. Martin McGannon
- Comm. Charles Moseman
- Comm. David Klaus
- Comm. Jason Swart
- Secy/Treas. Jeanmarie Klaus
- Atty. Tara Tully
- Asst. Chief Paul Liberatore
- Asst. Chief Matthew Lauria

Absent:

- Chief Tim Mentrasti

Meeting opened by Chm. Orneck at 7:30 p.m.

MEMBERSHIP:

1. Perspective member Michael Benzinger appeared before the Board
 Motion: Comm. Orneck to approve Michael Benzinger as a member pending physical & police reports
 Second: Comm. Klaus
 All voting aye
2. Perspective member Jake Caricati appeared before the board
 Motion: Comm. Orneck to approve Jake Caricati as a member pending physical & police reports
 Second: Comm. Klaus
 All voting aye

VOUCHERS:

- Motion: Comm. McGannon to audit the attached submitted vouchers and authorize payment of those approved
 Second: Comm. Orneck
 All voting aye

MINUTES:

- Motion: Comm. McGannon to accept the September monthly meeting minutes as amended
 Second: Comm. Klaus
 All voting aye

APPARATUS:

1. CFP Mike Lysenko from Morgan Stanley appeared before the Board to discuss options on investing the \$3,000,000 until needed. Being a firefighter, he cannot handle the account, but can recommend someone else at Morgan Stanley.

SERVICE AWARDS:

Dave Rogers from RBC appeared before the Board to discuss the status of the LOSAP Awards investments.

SECRETARY/TREASURER'S REPORT:

1. Katonah Annual Inspection is October 28th
 Motion: Comm. Orneck to approve any Board member that wants to attend
 Second: Comm. Moseman
 All voting aye
2. Bank Balances as of 09/30/2022:

Operating	\$ 766,118.79
Apparatus	688,403.41
Communication	173,570.99
Repair	192,596.18
Station #3	91,236.39
Ladder	686,508.90

CHIEFS' REPORT:

1. Alarms for the month were reported
2. See attached
3. There was a discussion on replacing Class B foam that NYS has been deemed unsafe. Asst. Chief Liberatore is going to check with OFP about an exchange program.
Motion: Comm. McGannon to replace 15 pails of foam with new green Class B foam under state contract
Second: Comm. Moseman
All voting aye

APPARATUS (continued)

2. See attached
3. Discussion on Ruscon invoices
4. Contract has been signed with Seagrave for the 2 apparatus

DIVE TEAM:

Training is on-going

JUNIOR CORPS:

11 Members

COMMUNICATIONS:

County will be changing tone-out. Comm. McGannon will have more information next month.

INSURANCE:

1. Replacement values were updated
Motion: Comm. Orneck to approve \$910 increase
Second: Comm. Klaus
All voting aye
2. Comm. Moseman will check to see if Insurance Company offers any EVOC classes

NEW CONSTRUCTION:

Discussion on NYS DEC SPDES permit.

PURCHASING:

Dragon Fire 2X fire gloves. The Board originally approved 10 pair – Comm. McGannon would like to increase the amount. Dragon Fire is a sole source distributor.

Motion: Comm. McGannon to increase to 20 pair gloves from Dragon Fire at a cost of \$90 per pair.

Second: Comm. Orneck

All voting aye

ANNUAL ELECTION:

1. There will be one Commissioner position for a five year term.
2. The following resolution was put forth:

RESOLUTION APPOINTING BOARD OF ELECTIONS & DIRECTING
PUBLICATION OF THE NOTICE OF ELECTION
RESOLVED BY THE BOARD OF FIRE COMMISSIONERS OF YORKTOWN
HEIGHTS FIRE DISTRICT, IN THE TOWN OF YORKTOWN, COUNTY OF
WESTCHESTER, NEW YORK, AS FOLLOWS:

Section 1. The Annual Election of the qualified voters of Yorktown Heights Fire District, in the Town of Yorktown, County of Westchester, New York (herein called "Fire District"), shall be held at Station No. 1, 1916 Commerce Street, Yorktown Heights, New York, in said Fire District, on December 13, 2022, at 6:00 p.m. and the polls shall remain

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open until 9:00 p.m. or as much longer as may be necessary to enable the voters then present to cast their votes.

Section 2. The vote upon the Election to be submitted to the qualified voters shall be by paper ballot and the Fire District Secretary is hereby authorized and directed to have the necessary ballots prepared for appropriate voting device(s) to be used in voting.

Section 3. The Fire District Secretary is hereby authorized and directed to give notice of said Annual Election by causing a Notice in substantially the form set forth in Section 5 hereof to be published in "The Journal News", a newspaper published in White Plains, New York, having a general circulation within the Fire District and hereby designated as the official newspaper of the Fire District for such publication, the first publication to be not less than twenty-seven (27) days nor more than thirty-four (34) days prior to the date of such Annual Election.

Section 4. The following resident Fire District electors who are registered voters of the Town of Yorktown are hereby appointed to act as Chairman, Election Inspectors and Ballot Clerks at the Annual Election:

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Robert Fischer	Chairman
Karan Moseman	Election Inspectors
Marianne Violante	and
AnneMarie Bucchignano	Ballot Clerks
John Sullivan	

Section 5. Said Notice shall be in substantially the following form:

ANNUAL ELECTION OF YORKTOWN HEIGHTS FIRE DISTRICT
DECEMBER 13, 2022

PLEASE TAKE NOTICE that the Annual Election of the Yorktown Heights Fire District will take place on December 13, 2022 between the hours of 6:00 p.m. to 9:00 p.m. at the Yorktown Heights Fire House located at 1916 Commerce Street, Yorktown Heights, NY for the purpose of:

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Electing one Commissioner for a 5-year term, commencing on January 1, 2023 and ending on December 31, 2027.

All duly registered residents of the Yorktown Heights Fire District shall be eligible to vote.

Candidates for District Office shall file their names with the Secretary of the Fire District, Jeanmarie Klaus, office of Joseph F. Eaton CPA, 334 Underhill Ave Suite 4B, Yorktown Heights, NY. Petitions can be picked up at the Secretary's office Monday through Thursday between the hours of 9:30 a.m. and 4:00 p.m. beginning Wednesday, November 9, 2022. The petitions must be returned to the Secretary, signed by a minimum of 25 qualified registered voters, no later than 11:00 a.m. on Tuesday, November 22, 2022.

The Fire District Board of Elections will meet on December 12, 2022 at the Treasurer's office, Joseph F. Eaton CPA, 334 Underhill Ave Suite 4B, Yorktown Heights, NY, at 6:00 pm to prepare the register.

Jeanmarie Klaus
Fire District Secretary

Section 6. This resolution shall take effect immediately.

* * *

The adoption of the foregoing resolution was made by Commissioner and second by Commissioner and duly put to a vote on roll call, which resulted as follows:

AYES: Commissioner Orneck
Commissioner McGannon
Commissioner Moseman
Commissioner Klaus
Commissioner Swart

BUDGET:

The budget was discussed.

There was a discussion on the effect the Bond will have on the budget

Motion: Comm. Moseman to go for the 15 year Bond

Second: Comm. McGannon

All voting aye

OLD BUSINESS:

1. There was a discussion on the lack of accountability for damage done with apparatus and equipment.
2. Billing property owners for equipment damage caused by them – Atty. Tully checked into it – the District does not have authority.

Adjourn:

Motion: Comm. McGannon at 10:29 pm

Second: Comm. Klaus

All voting aye

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Vo.#	Claimant (Name & Address)	Appropriation:		Check:	
		Acct.#	Amount	Amount	Number
	Previous Balance		117,052.78	117,052.78	
341	Chief Masonry Inc	A3410.4	19,335.00	19,335.00	4438
342	NYS Employment Taxes	A601	634.86	634.86	2286821
343	U.S. Treasury	A601/A9030.8	2,309.39	2,309.39	43613717
344	Klaus, Jeanmarie / dd fee	A3410.1	1,904.75	1,904.75	dd
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TOTALS			141,236.78	141,236.78	

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Oct-22

Jeanmarie Klaus

Fire District Sec/Treas.

October 2022 Fire District Meeting- Chiefs Report

Training:

In House Pump Class one additional night remaining.
Multiple live fire training events in the next few weeks.
Orange County Live Burn went extremely well- multiple members attended.

Purchases:

New:

Awards won from LMFD parade. – 2nd best Ladder, 2nd Best Engine 274, 2nd Best Rescue R-55
Rt. 118/129 Road Closure on 10/17
YHFD will be meeting to review response to potential alarms at FDR during the upcoming Harry Potter event
will start 10/22 through January.

Repair/ Replacement:

E-274 involved in MVA on 10/9/2022
A vendor completed multiple repairs to older turnout gear. These repairs ensured gear that was not near end of life
can continue to be used for years to come. Repairs were completed in house leading to no down time.

Dive:

Monthly training continues.

Apparatus:

Car 2531 –60,402 miles 2015 suburban
Car 2532- 10,606 Miles 2019 Tahoe
Car 2533- 80,439 miles 2016 Tahoe
U-83. 61,022 miles 2013 Tahoe
U-36- 100,800 Miles- 2011 Suburban

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The following are the fire calls for September 2022

Automatic Alarms – 19

Motor Vehicle Accidents – 8
Smoke Investigation – 5
Haz – Mat – 4
Utility Assist – 4
Brush – 1
CO Alarms – 1
Electrical – 1
PD Assist – 1

Mutual Aid –
FAST – 2
Dive – 1
Total Calls for September 2022 – 47
Total Calls for 2022 - 446

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BUDGET HEARING: October 18, 2022

Present:

Comm. Arthur Orneck
Comm. Martin McGannon
Comm. Charles Moseman
Comm. David Klaus
Comm. Jason Swart
Secy/Treas. Jeanmarie Klaus
Atty. Tara Tully

Absent:

Hearing opened by Chm. Orneck at 7:00 p.m.

The budget was reviewed and discussed.

The Tax Levy Limit \$1,550,430.

The proposed budget, which includes the \$3,000,000 bond & interest payments, is \$1,951,146. This puts the District over the tax cap limit.

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**RESOLUTION PURSUANT TO GENERAL
MUNICIPAL LAW 3-c subd(5) RELATED TO 2%
TAX LEVY CAP**

WHEREAS, the Board of Fire Commissioners of the Yorktown Heights Fire District having duly and carefully considering the public safety and fire protection needs of the residents and taxpayers of the Yorktown Heights Fire District for fiscal year 2023, and

WHEREAS, after such careful consideration, the recurring, regular and other operating costs and obligations of the Yorktown Heights Fire District require it to exceed the tax levy cap imposed on the Yorktown Heights Fire District pursuant to General Municipal Law 3-c in order to maintain the level of fire protection and emergency services to the residents and taxpayers of the Yorktown Heights Fire District which is in the best interests of such residents and taxpayers as determined by the Board of Fire Commissioners of the Yorktown Heights Fire District, and

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WHEREAS, General Municipal Law 3-c subdivision 5 requires a fire district to adopt a resolution approved by 80 percent of the total voting power of such body, to override such limit,

NOW, THEREFORE IT IS

RESOLVED, that pursuant to the authority of Section 3-c subdivision 5 of the General Municipal Law, whereby a fire district may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year, and prior to the adoption of its proposed and or final budget, the Board of Fire Commissioners of the Yorktown Heights Fire District does hereby override such limit for such coming fiscal year only in order to achieve the purposes of the Yorktown Heights Fire District.

Commissioner McGannon moved, Commissioner Moseman seconded, and the Board of Fire Commissioners voted as follows:

Action by the Yorktown Heights Fire District Board of
Fire Commissioners

Name

Voting AYE or NAY

Arthur Orneck, Chairman	AYE
Martin McGannon, Commissioner	AYE
Charles Moseman, Commissioner	AYE
David Klaus, Commissioner	AYE
Jay Swart, Commissioner	AYE

The foregoing resolution was thereupon declared duly adopted and approved by 80% percent of the total voting power of such Board of Fire Commissioners.

October 18, 2022

Jeanmarie Klaus
Secretary
Yorktown Heights Fire District

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Motion: Comm. Moseman to accept the budget
Second: Comm. Klaus
All voting aye

ADJOURNMENT:
Motion: Comm. McGannon to adjourn at 7:18 pm
Second: Comm. Swart
All voting aye

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YORKTOWN HEIGHTS FIRE DISTRICT

ANNUAL BUDGET FOR THE YEAR 2023

PERSONNEL SERVICES	\$	55,000	
MAINTENANCE AND SERVICES		723,771	
ALLOCATED RESERVES		480,000	
BOND & BOND INTEREST PAYMENTS		474,375	
SERVICE AWARDS		30,000	
INSURANCE		<u>188,000</u>	
TOTAL BUDGET	\$		1,951,146
LESS ANTICIPATED REVENUES & APPROPRIATIONS			(300)
TO BE RAISED BY TAX	\$		<u>1,950,846</u>

Dated October 18, 2022

Signed, approved and requested by the Yorktown Board of Fire Commissioners

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Arthur Orneck

Charles Moseman

Martin McGannon

David Klaus

Jason Swart

Yorktown Heights Fire District

Budget 2023

	<u>Jan - Dec Est</u>	<u>2022 Budget</u>	<u>2023 Budget</u>
Ordinary Income/Expense			
Income			
Real Property Taxes	1,513,069.00	1,513,069.00	1,950,846.00
Interest	400.00	300.00	300.00
Insurance Recoveries - Apparatus = \$10,893 / B&G = \$3,500	22,993.16		
Miscellaneous Revenue - CC Rewards	141.60		
Appropriation Carryover - Boat Grant trf to ROV Grant	21,070.00		
Total Income	<u>1,557,673.76</u>	<u>1,513,369.00</u>	<u>1,951,146.00</u>
Expense			
Fire Protection Contractual			
Annual Inspection	5,000.00	5,000.00	5,000.00
Apparatus Expense	220,000.00	150,000.00	200,000.00
Apparatus - Insurance Recoveries Expense	10,893.00	0.00	0.00
Buildings & Grounds	99,500.00	90,000.00	90,000.00
Buildings & Grounds - Insurance Recoveries Expense	3,500.00	0.00	0.00
Certiorari	5,000.00	5,000.00	5,000.00
Dues	1,349.61	2,000.00	2,000.00
Election Expense	1,000.00	1,000.00	1,000.00
Professional Fees	43,500.00	50,000.00	50,000.00
Medical/Physical Fitness	21,760.00	25,000.00	25,000.00
Dry Hydrant	0.00	10,000.00	10,000.00
Equipment-Purchases	60,502.00	60,000.00	60,000.00
Equipment-Repairs/Maintenance	39,651.13	40,000.00	40,000.00
Equipment-Dive Team	5,949.00	12,000.00	12,000.00
Radios-Equipment	9,128.60	9,128.60	6,000.00
Radios-Repairs/Maintenance	6,552.66	6,552.66	5,000.00
Insurance-General	82,260.52	82,260.52	90,000.00
IT	12,906.42	15,000.00	15,000.00
Training & Meetings	6,787.40	8,058.22	10,000.00
Stationery & Postage	1,760.80	2,000.00	2,000.00
Miscellaneous-Notices	2,960.76	3,000.00	3,000.00
Recruitment	3,000.00	3,000.00	3,000.00
Rent	79,800.00	79,800.00	82,000.00
Uniforms	3,975.00	4,000.00	4,000.00
Supplies	19,562.51	19,563.00	19,563.00
Telephone	14,989.36	15,000.00	15,000.00
Utilities	24,999.72	25,000.00	40,000.00
Contingency Fund	0.00	0.00	5,000.00
Total Fire Protection Contractual	<u>785,988.07</u>	<u>722,363.00</u>	<u>799,563.00</u>
Retirement	6,600.00	12,000.00	10,000.00
Service Awards Admin. Expenses	2,200.00	2,200.00	2,200.00
Service Awards Contributions	14,825.11	27,800.00	27,800.00
Payroll Expense	54,000.00	54,000.00	55,000.00
Taxes-Payroll	4,131.00	4,131.00	4,208.00
Insurance-Workers Comp.	69,533.69	80,000.00	80,000.00
Insurance-Life	17,145.52	18,000.00	18,000.00
Bond - Station #2	150,000.00	150,000.00	150,000.00

Interest-Bond - Station #2	12,875.00	12,875.00	12,875.00
Bond - Apparatus	0.00	0.00	140,000.00
Interest-Bond - Apparatus	0.00	0.00	171,500.00
Reserve Funds			
Apparatus Reserve	250,000.00	250,000.00	300,000.00
Communication Reserve	75,000.00	75,000.00	75,000.00
Repair Reserve	45,000.00	45,000.00	45,000.00
Ladder Reserve	60,000.00	60,000.00	60,000.00
Total Reserve Funds	<u>430,000.00</u>	<u>430,000.00</u>	<u>480,000.00</u>
Total Expense	<u>1,500,666.29</u>	<u>1,513,369.00</u>	<u>1,951,146.00</u>
Net Ordinary Income	10,375.37	0.00	0.00

Tax Levy Limit Calculation (Tax Cap)	
Real Property Tax Levy FYE 2022	1,513,069
Tax Base Growth Factor 1.0046 (\$1,513,069 x 1.0106)	1,520,029
Allow. Levy Growth Factor 1.0200 (1,513,069 x 1.0156)	1,550,430
Available Carryover from FY 2022	0
Tax Levy Limit	1,550,430
Over/(Under) Tax Levy Amount	400,416

25.83%

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