#### MONTHLY MEETING: October 11, 2023

Present:

Comm. Charles Moseman

Comm. Martin McGannon

Comm. David Klaus

Comm. Jason Swart

Comm. Joseph Schneider

Secy/Treas. Jeanmarie Klaus

Atty. Tara Tully

Asst. Chief Matthew Lauria

Meeting opened by Chm. Moseman at 7:30 p.m.

**VOUCHERS:** 

Motion: Comm. McGannon to audit the attached submitted vouchers and authorize payment of those approved

Absent:

Chief Tim Mentrasti Asst. Chief Paul Liberatore

Second: Comm. Klaus

All voting aye

MINUTES:

Motion: Comm. Klaus to accept the September monthly meeting minutes as amended

Second: Comm. Swart

All voting aye

MEMBERSHIP:

Perspective member Brendan Woods appeared before the Board

Motion: Comm. McGannon to accept Brendan Woods as a member pending police report & physical

\$914,798.31

Second: Comm. Klaus

All voting aye

#### SECRETARY/TREASURER'S REPORT:

1. Katonah's Annual Inspection is Friday October 27th

Motion: Comm. Swart to allow any Board member to attend

Second: Comm. Moseman

All voting aye

2. Bank Balance as of 09/30/2023 - reconciled

Operating Fund: Bank Balance

Built Builtie	Ψ/1 19// ΟΙΟΙ
Outstanding Checks	(6,435.43)
Operating Register Balance	\$908,362.88
CD	\$3,035,298.65
Reserve Funds:	
Apparatus	\$967,638.91
Communications	225,847.14
Repair	240,393.84
Station #3 Construction	92,371.85
Ladder	755,522.52
Bank Balance	\$2,281,774.26
Outstanding Checks	0.00
Reserve Register Balance	2,281,774.26
Total Balance 9/30/23	\$6,225,435.79

3. Register Balance to date - unreconciled

Operating Fund	\$ 851,846.00
CD	3,035,298.65
Apparatus	967,638.91
Communications	225,847.14
Repair	240,393.84
Station #3	92,371.85
Ladder	755,522.52
Bank Balance to date	\$6,168,918.91

4. The following budget line items have to be adjusted:

Professional Fees +\$15,000 Contingency Fund -\$15,000

#### CHIEFS' REPORT:

- 1. Alarms for the month were reported
- 2. See attached

#### DIVE TEAM:

See attached

Dive suits were inspected & some failed. New ones are under state contract at a cost of \$973.04
 Motion: Comm. Klaus to approve the purchase of 5 new dive suits from EMS under state contract PC69026 not to exceed \$5,000

Second: Comm. Schneider

All voting aye

#### **APPARATUS:**

- 1. See attached
- 2. Motion: Comm. Klaus to replace tower lights on E272 with LEDs, not to exceed to \$7,500

Second: Comm. Schneider

All voting aye

3. Motion: Comm. Klaus to bring UTV trailer CongelosI Trailer for estimate repair not to exceed \$5,000

Second: Comm. Schneider

All voting aye

#### JUNIOR CORPS:

10 Member

#### **BUILDINGS & GROUNDS:**

- 1. Various maintenance & minor repairs discussed
- 2. There was a discussion on replacing the Air Compressor at Station #2 & tanks at Station #1

Motion: Comm. McGannon to have Ingersol Rand replace the compressor & tank at Station #2 & tank at Station #1 at a total cost of \$10,052.02

Second: Comm. Swart

All voting aye

3. Motion: Comm. Swart to withdraw up to \$11,000 from the Repair Reserve for the compressor & tanks.

Second: Comm. Klaus

All voting aye

#### **AUDIT:**

The completed 2022 audit from PKF O'Connor Davies was emailed to the Commissioners & notice was posted on the District website & in the newspapers.

#### **NEW CONSTRUCTION:**

1. There was a discussion on the proposal received from Site Design Consultants for \$65,000.

Motion: Comm. McGannon to retain Site Design Consultants per the proposal & pay \$10,000 downpayment

Second: Comm. Schneider

All voting aye

- 2. There was a discussion on how to proceed
- 3. Sec. Klaus will email Board of Directors Brian Haberstroh and Wesley Curtis that the Building Committee would like to set up a meeting.
- 4. Comm. McGannon received storm water report from Town to send to DEC

#### **UNIFORMS:**

There was a discussion on the status of the fleece jackets.

#### DRY HYDRANTS:

After numerous emails back & forth with DEP about including the installation of a dry hydrant in a project, they started the project without it.

#### **BUDGET:**

Budget Hearing has been advertised for October 17th at 7 pm.

#### **OLD BUSINESS:**

Comm. Swart wants to make the District aware that even after the Engine Co. Board of Directors sent certified letters, a former fire fighter, continues to be an issue harassing an Asst. Chief & showing up at Station #1. The Engine Co. has been advised by their attorney to call the police any time he steps on the property.

PR()VAT,

#### **NEW BUSINESS:**

- 1. There was a discussion on doing a full review for ISO. The last review was 2014.
- 2. There was a discussion on creating a new Capital Reserve Fund

#### ADJOURNMENT:

Motion: Comm. Schneider to adjourn at 10:06 p.m.

Second: Comm. Klaus

All voting aye.

### Yorktown Heights Fire District 2023 Payout Record

Appropriation:

A3410.4

A601/A9030.8

A601

3.36

1,666.67

318.99

1,476.34

2,111.33

599.00

105.84

239.94

86.68

208.41

2,373.15

660.81

68,905.70 | 68,905.70

10,000.00

3.36

1,666.67

659.88

894.57

318.99

1,476.34

2,111.33

599.00

105.84

239.94

86.68

208.41

660.81

2,373.15

10,000.00

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Optimum

Tully Law Office PC

Fiber1Solutions LLC

Site Design Consultants

**NYS Employment Taxes** 

City Wide Automotive Corp.

AAA Emergency Supply Co. Inc.

Grisanti, Derek

W.B. Mason Co.

Almeida Oil Co.

Liberatore, Paul

Lauria, Matthew

U.S. Treasury

**TOTALS** 

Pelosi, Chris

Verizon

Claimant

Amount Vo.# (Name & Address) Acct.# Amount Number A3410.4 94.00 94.00 296 AT&T Mobility eft 2,328.93 297 Capital One Bank A3410.4 2,328.93 eft 476.08 476.08Eft 298 Wex Bank A3410.4 299 Standard Life Insurance Company of NY 4808 A9045.8 1,102.64 1,102.64 Wilson, Matthew A3410.4 599.88 599.88 4809 300 Campobasso, Ryan 4810 301 A3410.4 150.00 150.00 302 Hudson Valley Fire Equipment LLC A3410.4 8,744.73 18,744.73 4811 Arco Cleaning Maintenance 303 A3410.4 1,000.00 1,000.00 4812 Munistat Services A3410.4 1,000.00 1,000.00 4813 304 Quality Electrical Solutions LLC A3410.4 2,975.00 2,975.00 4814 305 HVAC Specialists Inc 5,690.00 306 5,690.00 4815 A3410.4 307 The Journal News 110.00 110.00 4816 A3410.4 Androsko Landscape Contractors Inc. 924.00 924.00 4817 308 A3410.4 309 World Management Resource Services 4,995.00 4,995.00 4818 A3410.4 T & J Rescue Enterprises LLC 2,250.00 2,250.00 4819 310 A3410.4 Chief Masonry Inc 4820 311 A3410.4 4,400.00 4,400.00 312 Halston Media A3410.4 75.32 75.32 4821 Verizon 4822 313 A3410.4 585.15 585.15

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Oct-23 Fire District
Sec/Treas.

Month: Oct-23 Page No.: 15 Check: Claimant Appropriation: Vo.# (Name & Address) Acct.# Amount Number Amount Previous Balance 68,905.70 68,905.70 329 Klaus, Jeanmarie / dd fee A3410.1 1,904.75 1,904.75 dd Ck 4825 Replaces ck 4801 Ck 4826 Replaces ck 4798 Ck 4837 Replaces ck 4436 TOTALS 70,810.45 70,810.45 I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name. Fire District

Jeanmarie Klaus

Date

Oct-23

Sec/Treas.

#### October 2023 Fire District Meeting- Chiefs Report

#### **Training:**

In House Pump Class ongoing Driver Training ongoing.

#### New:

Multiple Fire prevention details have been completed or scheduled Open house scheduled Multiple standy-by's planned and covered with in and out of town crews. ISO updates

#### Repair/ Replacement:

5 new Ice rescue suits to replace current suits that have exceeded their service life and are no longer cost effective to repair.

#### **Dive:**

Monthly training continues.

5 new divers completing PADI class in quarry by November 1st

2 in water dive dates planned

Dive members in training progressing and doing well.

The following are the fire calls for September 2023

Automatic Alarms - 17
Utility Assist- 4
Motor Vehicle Accidents - 13
Haz-Mat-3
CO Alarms- 4
Structural- 3
Civilian Assist- 1

Mutual Aid – FAST – 1 Scene- 1 Dive – 1 Water Rescue- 4

Total Calls for September 2022 – 52 Total Calls for 2023- 572 BUDGET HEARING: October 17, 2023

Present: Absent:

Comm. Charles Moseman
Comm. Martin McGannon
Comm. David Klaus
Comm. Jason Swart
Comm. Joseph Schneider
Secy/Treas. Jeanmarie Klaus
Atty. Tara Tully

Hearing opened by Chm. Moseman at 7:00 p.m.

The budget was reviewed and discussed. The Tax Cap Limit \$1,995,288.

Motion: Comm. McGannon to accept the budget

Second: Comm. Swart

All voting aye

ADJOURNMENT:

Motion: Comm. McGannon to adjourn at 7:31 pm

Second: Comm. Schneider

All voting aye

## APPROVAL

#### YORKTOWN HEIGHTS FIRE DISTRICT

#### **BUDGET FOR THE YEAR 2024**

PERSONNEL SERVICES	\$ 68,784		
MAINTENANCE AND SERVICES	876,560		
ALLOCATED RESERVES	480,000		
BOND & BOND INTEREST PAYMENTS	431,944		
SERVICE AWARDS	43 <del>,00</del> 0		
INSURANCE	98,000	_	
TOTAL BUDGET		\$	1,998,288
			()
LESS ANTICIPATED REVENUES & APPROPRIATIONS			(3,000)

TO BE RAISED BY TAX

1,995,288 \$

Dated October 17, 2023

Signed, approved and requested by the Yorktown Board of Fire Commissioners

Charles Moseman **David Klaus Martin McGannon Jason Swart** Joseph Schneider

### Yorktown Heights Fire District 2024 Budget

	Jan - Dec 2023 Est	2023 Budget	2024 Budget
Ordinary Income/Expense			
Income			
Real Property Taxes	1,950,846.00	1,950,846.00	1,995,288.00
Interest	6,550.42	300.00	3,000.00
Insurance Recoveries	11,619,58		.,
Miscellaneous Revenue	3,068.20		
Grant	1,500.00	<del></del>	
Total Income	<u>1,973,584.20</u>	<u>1,951,146.00</u>	1,9 <mark>9</mark> 8,288.00
Expense			
Fire Protection Contractual			
Grant Expense	1,500.00		
Insurance Reimb. Expense	11,619.58	0.00	0.00
Annual Inspection	5,000.00	5,000.00	5,000.00
Apparatus Expense	193,000.00	200,000.00	200,000.00
Buildings & Grounds	96,000.00	90,000.00	100,000.00
Certiorari	5,000.00	5,000.00	5,000.00
Dues	3,000.00	2,000.00	2,500.00
Election Expense	1,000.00	1,000.00	1,000.00
Professional Fees	70,000.00 24,532.00	65,000.00 25, <b>0</b> 00.00	75,000,00 - 31,0 <mark>60,2</mark> 5
Medical/Physical/Fitness Dry Hydrant	24,532,00 - <b>0</b> .00	10,000.00	10,000.00
Equipment-Purchases	6 <mark>0,</mark> 000.00	60,000.00	60,000.00
Equipment-Repairs/Maintenance	40,000.00	40,000.00	40,000.00
Equipment-Dive Team	12,000.00	12,000.00	12,000.00
Radios-Equipment	18,000.00	16,000.00	20,000.00
Radios-Repairs/Maintenance	5,000.00	5,000.00	5,000.00
Insurance-General	97,000.00	90,564.00	100,000.00
IT	18,500.00	15,000.00	20,000.00
Training & Meetings	7,000.00	10,000.00	6,000.00
Stationery & Postage	2,000.00	2,000.00	2,000.00
Miscellaneous-Notices	3,000.00	3,000.00	3,000.00
Recruitment	3,000.00	3,000.00	3,000.00
Rent	80,900.00	82,000.00	85,000.00
Uniforms	4,000.00	4,000.00	4,000.00
Supplies	21,700.00	19,563.00	22,000.00
Telephone	14,500.00	15,000.00	15,000.00
Utilities	39,000.00	40,000.00	40,000.00
Contingency Fund	31,681.25	13,814.25	10,000.00
Total Fire Protection Contractual Retirement	867,932.83	833,941.25	876,560.25
Service Awards Admin. Expenses	8,000.00 600.00	10,000.00 2,335.00	8,500.00
Service Awards Admin. Expenses Service Awards Contributions	29,967.23	2,335.00 29,968.00	8,000.00 35,000.00
Payroll Expense	55,000.00	55,000.00	56,000.00
Taxes-Payroll	4,208.00	4,208.00	4,284.00
Insurance-Workers Comp.	73,209.29	80,000.00	80,000.00
Insurance-Life	15,000.00	18,000.00	18,000.00

Bond - Station #2	175,000.00	175,000.00	175,000.00
Interest-Bond - Station #2	9,625.00	9,625.00	5,906.25
Bond - Apparatus	165,000.00	165,000.00	160,000.00
Interest-Bond - Apparatus	88,068.75	88,068.75	91,037.50
Reserve Funds			
Apparatus Reserve	300,000.00	300,000.00	300,000.00
Communication Reserve	75,000.00	75,000.00	75,000.00
Repair Reserve	45,000.00	45,000.00	45,000.00
Ladder Reserve	60,000.00	60,000.00	60,000.00
Total Reserve Funds	480,000.00	480,000.00	480,000.00
Total Expense	1,971,611.10	1,951,146.00	1,998,288.00
Net Ordinary Income	1,973.10	0.00	0.00

Tax Levy Limit Calculation (T Real Property Tax Levy FYE 2023 Tax Base Growth Factor 1.0027	ax Cap) 1,950,846 1,956,113	DING
Allow. Levy Growth Factor 1.0200	1,995,236	
Available Carryover from FY 2023	0	
ERS Exclusion	52	
Tax Levy Limit	1,995,288	
Over/(Under) Tax Levy Amount	0	

# APPROVAL

#### Tax Cap Form

Fire District of Yorktown Heights (8531933909500) Fiscal Year Encling: 12/31/2024

#### Certifier

Jeanmarie Klaus, Trasuror

(914) 962-5561

jeandiatrict@yorktownfire.org

#### Summary

	Tax Lavy Limit, Before Adjustments and Exclusio	1115	
~	Real Property Tax Levy "YE 2020	\$1,950,846	
~	Tax Cap Receive Offset from FYL 2022 Used to Roduco FYE 2023 Levy	SC	
~	Total Tax Cap Reserve Amount (Including Intercet Earned) from FYE 2023		
~	Fax Base Growth Lactor	1.9927	
~	PILOTs Receivable FYE 2023		
~	Telf Exelusion Ameu of Claimed in PYF, 2023	S3	
•	Allowable Levy Growth Factor	1.0200	
~	PII OTs Receivable FYE 2024		
~	Available Carryover from 1 YE 2020		
	1ax Levy Limit Before Adjustments/Exclusions	\$1,985,236	
	Adjustments for Transfer of Local Government Fund	llons.	
~	Costs Inc. red from Transfer of updat Government Functions	23	
~	Savings Resized from Transfer of Local Government Functions	80	
	l'otal Adjustments	S0	
	Tax Levy Limit, Adjusted for Transfer of Local Government Functions	\$1,995,236	
	Exclusions		
~	Tort Exclusion .	50	
~	Teacheral Retirement System Exclusion	50	
~	Employees' Ratirement System Explosion	\$52	
~	Police and Fire Ratirement System Exclusion	SU	
	Total Exclusions	\$52	
	Your FYE 2024 Tax Levy Limit, Adjusted for Transfers plus Exclusions	S1,995,288	
~	Total Tax Cap Reserve Amount Updo to Reduce FYE 2024 Lovy		
~	FYE 2024 Proposed Levy, Not of Reserve	\$1,995,288	
	Difference Between Tax Levy Limit and Proposed Levy	so	
✓	Do you pish to evention the Tax Cap for EYE 2024 ?	Na	

#### History

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Date and Time	Status Changed To	User
14/01/2028 8:12:35 PM	Form was subnilled to GSC (Form Status secto: Submitted)	Jeanmarta Kiaus
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10/20/2022 8:49:54 AM	Form was prested (Form Status set to, Unscomitted)	Jega <b>marie K</b> sua