

MONTHLY MEETING: October 11, 2023

Present:

Comm. Charles Moseman  
Comm. Martin McGannon  
Comm. David Klaus  
Comm. Jason Swart  
Comm. Joseph Schneider  
Secy/Treas. Jeanmarie Klaus  
Atty. Tara Tully  
Asst. Chief Matthew Lauria

Absent:

Chief Tim Mentrasti  
Asst. Chief Paul Liberatore

Meeting opened by Chm. Moseman at 7:30 p.m.

VOUCHERS:

Motion: Comm. McGannon to audit the attached submitted vouchers and authorize payment of those approved  
Second: Comm. Klaus  
All voting aye

PENDING

MINUTES:

Motion: Comm. Klaus to accept the September monthly meeting minutes as amended  
Second: Comm. Swart  
All voting aye

MEMBERSHIP:

Perspective member Brendan Woods appeared before the Board  
Motion: Comm. McGannon to accept Brendan Woods as a member pending police report & physical  
Second: Comm. Klaus  
All voting aye

APPROVAL

SECRETARY/TREASURER'S REPORT:

- Katonah's Annual Inspection is Friday October 27<sup>th</sup>  
Motion: Comm. Swart to allow any Board member to attend  
Second: Comm. Moseman  
All voting aye
- Bank Balance as of 09/30/2023 - reconciled

Operating Fund:

Bank Balance	\$914,798.31
Outstanding Checks	(6,435.43)
Operating Register Balance	\$908,362.88
CD	\$3,035,298.65
Reserve Funds:	
Apparatus	\$967,638.91
Communications	225,847.14
Repair	240,393.84
Station #3 Construction	92,371.85
Ladder	755,522.52
Bank Balance	\$2,281,774.26
Outstanding Checks	0.00
Reserve Register Balance	2,281,774.26
Total Balance 9/30/23	\$6,225,435.79

3. Register Balance to date – unreconciled	
Operating Fund	\$ 851,846.00
CD	3,035,298.65
Apparatus	967,638.91
Communications	225,847.14
Repair	240,393.84
Station #3	92,371.85
Ladder	<u>755,522.52</u>
Bank Balance to date	\$6,168,918.91

4. The following budget line items have to be adjusted:  
Professional Fees +\$15,000  
Contingency Fund -\$15,000

CHIEFS' REPORT:

1. Alarms for the month were reported
2. See attached

PENDING

DIVE TEAM:  
See attached

- Dive suits were inspected & some failed. New ones are under state contract at a cost of \$973.04  
Motion: Comm. Klaus to approve the purchase of 5 new dive suits from EMS under state contract PC69026 not to exceed \$5,000  
Second: Comm. Schneider  
All voting aye

APPARATUS:

1. See attached
2. Motion: Comm. Klaus to replace tower lights on E272 with LEDs, not to exceed to \$7,500  
Second: Comm. Schneider  
All voting aye
3. Motion: Comm. Klaus to bring UTV trailer CongelosI Trailer for estimate repair not to exceed \$5,000  
Second: Comm. Schneider  
All voting aye

APPROVAL

JUNIOR CORPS:  
10 Member

BUILDINGS & GROUNDS:

1. Various maintenance & minor repairs discussed
2. There was a discussion on replacing the Air Compressor at Station #2 & tanks at Station #1  
Motion: Comm. McGannon to have Ingersol Rand replace the compressor & tank at Station #2 & tank at Station #1 at a total cost of \$10,052.02  
Second: Comm. Swart  
All voting aye
3. Motion: Comm. Swart to withdraw up to \$11,000 from the Repair Reserve for the compressor & tanks.  
Second: Comm. Klaus  
All voting aye

AUDIT:

The completed 2022 audit from PKF O'Connor Davies was emailed to the Commissioners & notice was posted on the District website & in the newspapers.

NEW CONSTRUCTION:

1. There was a discussion on the proposal received from Site Design Consultants for \$65,000.  
Motion: Comm. McGannon to retain Site Design Consultants per the proposal & pay \$10,000 downpayment  
Second: Comm. Schneider

All voting aye

2. There was a discussion on how to proceed
3. Sec. Klaus will email Board of Directors Brian Haberstroh and Wesley Curtis that the Building Committee would like to set up a meeting.
4. Comm. McGannon received storm water report from Town to send to DEC

UNIFORMS:

There was a discussion on the status of the fleece jackets.

DRY HYDRANTS:

After numerous emails back & forth with DEP about including the installation of a dry hydrant in a project, they started the project without it.

BUDGET:

Budget Hearing has been advertised for October 17<sup>th</sup> at 7 pm.

OLD BUSINESS:

Comm. Swart wants to make the District aware that even after the Engine Co. Board of Directors sent certified letters, a former fire fighter, continues to be an issue harassing an Asst. Chief & showing up at Station #1. The Engine Co. has been advised by their attorney to call the police any time he steps on the property.

NEW BUSINESS:

1. There was a discussion on doing a full review for ISO. The last review was 2014.
2. There was a discussion on creating a new Capital Reserve Fund

ADJOURNMENT:

Motion: Comm. Schneider to adjourn at 10:06 p.m.

Second: Comm. Klaus

All voting aye.

PENDING

APPROVAL



Vo.#	Claimant (Name & Address)	Appropriation:		Check:	
		Acct.#	Amount	Amount	Number
	Previous Balance		68,905.70	68,905.70	
329	Klaus, Jeanmarie / dd fee	A3410.1	1,904.75	1,904.75	dd
<h1 style="color: green;">PENDING</h1>					
<h1 style="color: green;">APPROVAL</h1>					
	Ck 4825 Replaces ck 4801				
	Ck 4826 Replaces ck 4798				
	Ck 4837 Replaces ck 4436				
	TOTALS		70,810.45	70,810.45	

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Oct-23

Jeanmarie Klaus

Fire District  
Sec/Treas.

## October 2023 Fire District Meeting- Chiefs Report

### Training:

In House Pump Class ongoing  
Driver Training ongoing.

### New:

Multiple Fire prevention details have been completed or scheduled  
Open house scheduled  
Multiple standby-by's planned and covered with in and out of town crews.  
ISO updates

### Repair/ Replacement:

5 new Ice rescue suits to replace current suits that have exceeded their service life and are no longer cost effective to repair.

### Dive:

Monthly training continues.  
5 new divers completing PADI class in quarry by November 1<sup>st</sup>  
2 in water dive dates planned  
Dive members in training progressing and doing well.

# PENDING

The following are the fire calls for September 2023

Automatic Alarms – 17  
Utility Assist- 4  
Motor Vehicle Accidents – 13  
Haz-Mat-3  
CO Alarms- 4  
Structural- 3  
Civilian Assist- 1

# APPROVAL

Mutual Aid –  
FAST – 1  
Scene- 1  
Dive – 1  
Water Rescue- 4

Total Calls for September 2022 – 52  
Total Calls for 2023- 572

BUDGET HEARING: October 17, 2023

Present:

Comm. Charles Moseman

Comm. Martin McGannon

Comm. David Klaus

Comm. Jason Swart

Comm. Joseph Schneider

Secy/Treas. Jeanmarie Klaus

Atty. Tara Tully

Absent:

Hearing opened by Chm. Moseman at 7:00 p.m.

The budget was reviewed and discussed.

The Tax Cap Limit \$1,995,288.

Motion: Comm. McGannon to accept the budget

Second: Comm. Swart

All voting aye

ADJOURNMENT:

Motion: Comm. McGannon to adjourn at 7:31 pm

Second: Comm. Schneider

All voting aye

PENDING

APPROVAL

YORKTOWN HEIGHTS FIRE DISTRICT

BUDGET FOR THE YEAR 2024

PERSONNEL SERVICES	\$	68,784	
MAINTENANCE AND SERVICES		876,560	
ALLOCATED RESERVES		480,000	
BOND & BOND INTEREST PAYMENTS		431,944	
SERVICE AWARDS		43,000	
INSURANCE		<u>98,000</u>	
TOTAL BUDGET	\$		1,998,288
LESS ANTICIPATED REVENUES & APPROPRIATIONS			(3,000)
<b>TO BE RAISED BY TAX</b>	<b>\$</b>		<b><u>1,995,288</u></b>

Dated October 17, 2023

Signed, approved and requested by the Yorktown Board of Fire Commissioners

**PENDING**  
**APPROVAL**

**Charles Moseman**

**David Klaus**

**Martin McGannon**

**Jason Swart**

**Joseph Schneider**



**Yorktown Heights Fire District  
2024 Budget**

	<u>Jan - Dec 2023 Est</u>	<u>2023 Budget</u>	<u>2024 Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Real Property Taxes	1,950,846.00	1,950,846.00	1,995,288.00
Interest	6,550.42	300.00	3,000.00
Insurance Recoveries	11,619.58		
Miscellaneous Revenue	3,068.20		
Grant	1,500.00		
<b>Total Income</b>	<u>1,973,584.20</u>	<u>1,951,146.00</u>	<u>1,998,288.00</u>
<b>Expense</b>			
<b>Fire Protection Contractual</b>			
Grant Expense	1,500.00		
Insurance Reimb. Expense	11,619.58	0.00	0.00
Annual Inspection	5,000.00	5,000.00	5,000.00
Apparatus Expense	193,000.00	200,000.00	200,000.00
Buildings & Grounds	96,000.00	90,000.00	100,000.00
Certiorari	5,000.00	5,000.00	5,000.00
Dues	3,000.00	2,000.00	2,500.00
Election Expense	1,000.00	1,000.00	1,000.00
Professional Fees	70,000.00	65,000.00	75,000.00
Medical/Physical/Fitness	24,532.00	25,000.00	31,060.25
Dry Hydrant	0.00	10,000.00	10,000.00
Equipment-Purchases	60,000.00	60,000.00	60,000.00
Equipment-Repairs/Maintenance	40,000.00	40,000.00	40,000.00
Equipment-Dive Team	12,000.00	12,000.00	12,000.00
Radios-Equipment	18,000.00	16,000.00	20,000.00
Radios-Repairs/Maintenance	5,000.00	5,000.00	5,000.00
Insurance-General	97,000.00	90,564.00	100,000.00
IT	18,500.00	15,000.00	20,000.00
Training & Meetings	7,000.00	10,000.00	6,000.00
Stationery & Postage	2,000.00	2,000.00	2,000.00
Miscellaneous-Notices	3,000.00	3,000.00	3,000.00
Recruitment	3,000.00	3,000.00	3,000.00
Rent	80,900.00	82,000.00	85,000.00
Uniforms	4,000.00	4,000.00	4,000.00
Supplies	21,700.00	19,563.00	22,000.00
Telephone	14,500.00	15,000.00	15,000.00
Utilities	39,000.00	40,000.00	40,000.00
Contingency Fund	31,681.25	13,814.25	10,000.00
<b>Total Fire Protection Contractual</b>	<u>867,932.83</u>	<u>833,941.25</u>	<u>876,560.25</u>
Retirement	8,000.00	10,000.00	8,500.00
Service Awards Admin. Expenses	600.00	2,335.00	8,000.00
Service Awards Contributions	29,967.23	29,968.00	35,000.00
Payroll Expense	55,000.00	55,000.00	56,000.00
Taxes-Payroll	4,208.00	4,208.00	4,284.00
Insurance-Workers Comp.	73,209.29	80,000.00	80,000.00
Insurance-Life	15,000.00	18,000.00	18,000.00

PENDING

APPROVAL

Bond - Station #2	175,000.00	175,000.00	175,000.00
Interest-Bond - Station #2	9,625.00	9,625.00	5,906.25
Bond - Apparatus	165,000.00	165,000.00	160,000.00
Interest-Bond - Apparatus	88,068.75	88,068.75	91,037.50
<b>Reserve Funds</b>			
Apparatus Reserve	300,000.00	300,000.00	300,000.00
Communication Reserve	75,000.00	75,000.00	75,000.00
Repair Reserve	45,000.00	45,000.00	45,000.00
Ladder Reserve	60,000.00	60,000.00	60,000.00
<b>Total Reserve Funds</b>	<u>480,000.00</u>	<u>480,000.00</u>	<u>480,000.00</u>
<b>Total Expense</b>	<u>1,971,611.10</u>	<u>1,951,146.00</u>	<u>1,998,288.00</u>
<b>Net Ordinary Income</b>	<b>1,973.10</b>	<b>0.00</b>	<b>0.00</b>

Tax Levy Limit Calculation (Tax Cap)	
Real Property Tax Levy FYE 2023	1,950,846
Tax Base Growth Factor 1.0027	1,956,113
Allow. Levy Growth Factor 1.0200	1,995,236
Available Carryover from FY 2023	0
ERS Exclusion	52
<b>Tax Levy Limit</b>	<u>1,995,288</u>
Over/(Under) Tax Levy Amount	0

PENDING

APPROVAL

