

MONTHLY MEETING: November 14, 2023

Present:

Comm. Charles Moseman
Comm. Martin McGannon
Comm. David Klaus
Comm. Jason Swart
Comm. Joseph Schneider
Secy/Treas. Jeanmarie Klaus
Atty. Tara Tully
Chief Tim Mentrasti

Absent:

Asst. Chief Matthew Lauria
Asst. Chief Paul Liberatore

Meeting opened by Chm. Moseman at 7:30 p.m.

VOUCHERS:

Motion: Comm. McGannon to audit the attached submitted vouchers and authorize payment of those approved
Second: Comm. Swart
All voting aye

PENDING

MINUTES:

Motion: Comm. McGannon to accept the October monthly meeting minutes as amended & October budget meeting minutes
Second: Comm. Schneider
All voting aye

SECRETARY/TREASURER'S REPORT:

- Due to Annual Election, the December meeting will be December 19th at 6:00 pm.
- The Engine Company requested a meeting with the Board of Fire Commissioners
- Bank Balance as of 10/31/2023 - reconciled

Operating Fund:

Bank Balance	\$846,386.71
Outstanding Checks - Operating	(5,592.91)
Operating Register Balance	\$840,793.80
CD	\$3,047,495.56
Reserve Funds:	
Apparatus	\$969,252.13
Communications	226,231.24
Repair	240,816.35
Station #3 Construction	92,525.49
Ladder	756,790.06
Bank Balance	\$2,285,615.27
Outstanding Checks - Reserve	0.00
Reserve Register Balance	2,285,615.27
Total Balance 10/31/23	<u>\$6,173,904.63</u>

APPROVAL

- Register Balance to date – unreconciled

Operating Fund	\$ 710,489.37
CD	3,060,149.68
Apparatus	969,252.13
Communications	226,231.24
Repair	240,816.35
Station #3	92,525.49

Ladder 756,790.06
Bank Balance to date \$6,135,802.50

1. Motion: Comm. Swart to adjust the following budget line items:

Professional Fees +\$3,000

Service Awards Admin. Expenses +\$475

Contingency Fund -\$3,475

Second: Comm. Schneider

All voting aye

CHIEFS' REPORT:

1. Alarms for the month were reported

2. See attached

- Driver Testing: Firefighters Passalacqua & Schneider

Motion: Comm. Klaus upon testing added to the drivers list

Second: Comm. Moseman

All voting aye

- Motion: Comm. McGannon to approve the purchase of 3 stack tips for L-5, not to exceed \$800

Second: Comm. Schneider

All voting aye

- Motion: Comm. Schneider to approve the purchase of 4 nozzles, 2 for each Engine, through Sourcewell at a total cost of \$2,332.84

Second: Comm. Klaus

All voting aye

DIVE TEAM:

1. There was a discussion at the April monthly meeting concerning a basic PADI Course. The Chief had requested 5 additional firefighters for a later date. The motion was not made at that time.

Motion: Comm. Swart to approve the payment of \$6,500 to Matthew Seemann for PADI Open Water Scuba Diver

Course for the following 5 members: Firefighters Wiley, Campobasso, Andonian, Kasian & M Wilson

Second: Comm. Klaus

All voting aye

2. See attached

APPARATUS:

See attached

JUNIOR CORPS:

One member moving up to firefighter

BUILDINGS & GROUNDS:

1. Various repair & maintenance items

2. Station #3 – there is a tree that needs to be removed because it could fall onto the road.

Motion: Comm. McGannon to have tree removed

Second: Comm. Schneider

All voting aye

NEW CONSTRUCTION:

1. Attorney Tully is working with the Engine Company Attorney on the agreement.

2. Comm. Klaus is waiting to hear from Joe Riina about the status of the EAF

UNIFORMS:

Jackets have been ordered

MEMBERSHIP:

There was a discussion on volunteer firefighters who live in the area, but belong to other companies responding to fire calls in Yorktown. The Chief should have an annual letter from their company & training certificates. There was a discussion on whether they can drive apparatus. Atty. Tully will check the law & with the insurance company to see if there are any restrictions.

IT:

Vector Solutions up for renewal.

NEW BUSINESS:

1. Motion: Comm. McGannon to have the old compressor, which has no value, declared surplus
Second: Comm. Klaus
All voting aye
2. Motion: Comm. McGannon to donate the old compressor to the Harmony Corners Fire Department Galway, NY "as is".
Second: Comm. Swart
All voting aye
3. There was a discussion on what training firefighters should have before they become Officers & what the District can do to help.

PENDING

OLD BUSINESS:

Comm. Klaus commented that the Open House went very well.

ADJOURNMENT:

Motion: Comm. Klaus to adjourn at 9:26 pm

Second: Comm. McGannon

All voting aye

APPROVAL

**Yorktown Heights Fire District
2023 Payout Record**

Month: Nov-23

Page No.: 15

Vo.#	Claimant (Name & Address)	Appropriation:		Check:	
		Acct.#	Amount	Amount	Number
353	The Depository Trust	A9710.6/.8	50,756.25	50,756.25	wire
354	Marshall Alarm Systems	A3410.4	719.40	719.40	4870
355	NYS Employees Retirement System	A3410.4	7,972.00	7,972.00	4871
356	Tully Law Office PC	A3410.4	1,666.67	1,666.67	4872
357	Nehmzow, Bill	A3410.4	660.00	660.00	4873
358	Hanson, Erik	A3410.4	112.50	112.50	4874
359	Paul Congelosi Sales Inc	A3410.4	2,970.00	2,970.00	4875
360	NYS E & G	A3410.4	765.95	765.95	4876
361	OSP Fire Protection	A3410.4	294.00	294.00	4878
362	Penflex Inc.	A3410.4	2,850.00	2,850.00	4879
363	Matthew Seemann	A3410.4	6,500.00	6,500.00	4880
364	Verizon	A3410.4	587.13	587.13	4881
365	Hudson Valley Fire Equipment LLC	A3410.4	17,409.81	17,409.81	4882
366	Wex Bank	A3410.4	792.00	792.00	4883
367	Androsko Landscape Contractors Inc.	A3410.4	1,184.00	1,184.00	4884
368	Almeida Oil Co.	A3410.4	2,790.21	2,790.21	4885
369	Arco Cleaning Maintenance	A3410.4	1,000.00	1,000.00	4886
370	Yorktown Plumbing & Heating Inc.	A3410.4	283.00	283.00	4887
371	DAS 3 Yorktown	A3410.4	61.96	61.96	4888
372	MES-New York	A3410.4	4,865.20	4,865.20	4889
373	Standard Life Insurance Company of NY	A9045.8	1,102.64	1,102.64	4890
374	Verizon Broadband	A3410.4	37.99	37.99	4891
375	Optimum	A3410.4	8.40	8.40	4892
376	GenTech Ltd.	A3410.4	1,145.00	1,145.00	4893
377	Corsi Tire	A3410.4	2,273.24	2,273.24	4894
378	PKF O'Connor Davies	A3410.4	3,250.00	3,250.00	4895
379	Halston Media	A3410.4	98.50	98.50	4896
380	Ingersoll Rand	A3410.4	5,275.15	5,275.15	4897
381	Fiber1 Solutions LLC	A3410.4	2,360.34	2,360.34	4898
382	Firefighters Equipment of NY	A3410.4	2,970.58	2,970.58	4899
383	AAA Emergency Supply Co. Inc.	A3410.4	2,082.75	2,082.75	4900
384	Ingersoll Rand	A3410.4	344.24	344.24	4901
TOTALS			125,188.91	125,188.91	

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Nov-23

Jeanmarie Klaus

Fire District Sec/Treas.

Vo.#	Claimant (Name & Address)	Appropriation: Acct.#	Amount	Check: Amount	Number
	Previous Balance		125,188.91	125,188.91	
385	U.S. Treasury	A601/A9030.8	2,373.15	2,373.15	00014268
386	NYS Employment Taxes	A601	660.81	660.81	42695918
387	Klaus, Jeanmarie / dd fee	A3410.1	1,904.75	1,904.75	dd
388	Capital One	A3410.4	595.26	595.26	eft
389	Con Ed	A3410.4	57.56	57.56	eft
390	The Journal Newa	A3410.4	220.50	220.50	4904
<h1>PENDING</h1>					
<h1>APPROVAL</h1>					
	Check 4837 - replacement for 4436 2022				
VOID	Check: 4877				
	TOTALS		131,000.94	131,000.94	

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Nov-23

Jeanmarie Klaus

Fire District Sec/Treas.

**Yorktown Heights Fire District
2023 Budget
Revised November 14, 2023**

	<u>2022 Budget</u>	<u>2023 Budget</u>
Ordinary Income/Expense		
Income		
Real Property Taxes	1,513,069.00	1,950,846.00
Interest	300.00	300.00
Insurance Recoveries		
Miscellaneous Revenue - CC Rewards		
Total Income	<u>1,513,369.00</u>	<u>1,951,146.00</u>
Expense		
Fire Protection Contractual		
Annual Inspection	5,000.00	5,000.00
Apparatus Expense	150,000.00	200,000.00
Apparatus - Ins. Recoveries Exp	0.00	0.00
Buildings & Grounds	90,000.00	90,000.00
Buildings & Grounds - Ins. Recoveries Exp	0.00	0.00
Certiorari	5,000.00	5,000.00
Dues	2,000.00	2,000.00
Election Expense	1,000.00	1,000.00
Professional Fees	50,000.00	68,000.00
Medical/Physical Fitness	25,000.00	25,000.00
Dry Hydrant	10,000.00	10,000.00
Equipment-Purchases	60,000.00	60,000.00
Equipment-Repairs/Maintenance	40,000.00	40,000.00
Equipment-Dive Team	12,000.00	12,000.00
Radios-Equipment	9,128.60	16,000.00
Radios-Repairs/Maintenance	6,552.66	5,000.00
Insurance-General	82,260.52	90,564.00
IT	15,000.00	15,000.00
Training & Meetings	8,058.22	10,000.00
Stationery & Postage	2,000.00	2,000.00
Miscellaneous-Notices	3,000.00	3,000.00
Recruitment	3,000.00	3,000.00
Rent	79,800.00	82,000.00
Uniforms	4,000.00	4,000.00
Supplies	19,563.00	19,563.00
Telephone	15,000.00	15,000.00
Utilities	25,000.00	40,000.00
Contingency Fund	0.00	10,339.25
Total Fire Protection Contractual	<u>722,363.00</u>	<u>833,466.25</u>
Retirement	12,000.00	10,000.00
Service Awards Admin. Expenses	2,200.00	2,810.00
Service Awards Contributions	27,800.00	29,968.00
Payroll Expense	54,000.00	55,000.00
Taxes-Payroll	4,131.00	4,208.00
Insurance-Workers Comp.	80,000.00	80,000.00
Insurance-Life	18,000.00	18,000.00
Bond - Station #2	150,000.00	175,000.00

PENDING

APPROVAL

Interest-Bond - Station #2	12,875.00	9,625.00
Bond - Apparatus	0.00	165,000.00
Interest-Bond - Apparatus	0.00	88,068.75
Reserve Funds		
Apparatus Reserve	250,000.00	300,000.00
Communication Reserve	75,000.00	75,000.00
Repair Reserve	45,000.00	45,000.00
Ladder Reserve	60,000.00	60,000.00
Total Reserve Funds	<u>430,000.00</u>	<u>480,000.00</u>
Total Expense	<u>1,513,369.00</u>	<u>1,951,146.00</u>
Net Ordinary Income	0.00	0.00

PENDING

APPROVAL

November, 2023 Fire District Meeting- Chiefs Report

Training:

Pump Ops completed inhouse.
Aerial Ops review inhouse underway

Purchases:

Stack Tips for L-51 master stream @ \$705.33 not to exceed \$800.00
4- Nozzles- 2 for each engine \$583.21= \$2332.84

New:

ISO- Hydrant testing with water department, ISO and FD completed

Repair/ Replacement:

2531 out for lighting repair and siren repair and HVFA.
2532 going next.

Dive:

Multiple drills completed.
Members completed open water PADI dives.

Apparatus:

Car 2531 -68,100 miles 2015 suburban
Car 2532- 16,598 Miles 2019 Tahoe
Car 2533- 97,460 miles 2016 Tahoe
U-83. 67,810 miles 2013 Tahoe
U-36- 102,480 Miles- 2011 Suburban

PENDING

APPROVAL

The following are the calls for October 2023;

Automatic Alarms = 19

Motor Vehicle Accidents = 14

Haz – Mat = 3

Electrical = 3

Civilian Assist = 1

Utility Assist = 3

CO Alarms = 4

Structural = 2

Mutual Aid –

Dive – 4

FAST - 4

PENDING

Total Calls for October 2023 are = 57

Total Calls for 2023 = 628

APPROVAL