MONTHLY MEETING: December 19, 2023

Present: Absent:

Comm. Charles Moseman Asst. Chief Paul Liberatore

Comm. Martin McGannon

Comm. David Klaus

Comm. Jason Swart

Comm. Joseph Schneider

Secy/Treas. Jeanmarie Klaus

Atty. Tara Tully

Chief Tim Mentrasti

Asst. Chief Matthew Lauria

Meeting opened by Chm. Moseman at 6:00 p.m.,

### BIDS:

1. Fuel oil:

1 bid received: Almeida Oil Co., Inc

Heating Oil: Mark-up + .16 Diesel: Mark-up + .11

Service: Annual cleaning: \$399 per unit / Labor: first hour \$160 – additional \$160 / emergency repair

labor: first hour \$190 - additional \$190 / supplies discount: 0%

Motion: Comm. McGannon to accept the bid from Almeida Oil Co., Inc.

Second: Comm. Klaus

All voting aye.

2. Cleaning:

1 bid received: Arco Cleaning Maintenance Company

Bi-weekly cleaning:

Station #2: \$9,420 annually

Station #3: \$3,180 annually

Motion: Comm. McGannon to accept the bid from Arco Cleaning Maintenance Company

Second: Comm. Schneider

All voting aye.

3. Snow Plow:

1 bid received:

Lawn Guard, Inc., d/b/a Landcor\*

Station #1 – 1916 Commerce St:

	Landcor
Price per low of driveway	\$450
Price per application of salt of driveway	250
Price per shovel of walkways	75
Price per application of calcium chloride for walkways	75

# Station #2 – 794 Locksley Road

	Landcor
Price per low of driveway	\$250
Price per application of salt of driveway	175
Price per shovel of walkways	150
Price per application of calcium chloride for walkways	150

Station #3 – 860 Kitchawan Rd

Landcor Price per low of driveway \$250

Price per application of salt of driveway	175
Price per shovel of walkways	150
Price per application of calcium chloride for walkways	150

Motion: Comm. Schneider to accept the bid from Landcor

Second: Comm. Swart

All voting aye, except Comm. McGannon who recused himself

\*Commissioner McGannon stated that, as per his February 2019 disclosure notice to the Board of Commissioners, his brother is occasionally employed as a seasonal laborer with Landcor, but that he has no interest, as defined by the YHFD's Code of Ethics, in the contracts or business of Landcor, nor does he anticipate having any future interest in the contracts or business of Landcor.

# **VOUCHERS:**

Motion: Comm. McGannon to audit the attached submitted vouchers and authorize payment of those approved

Second: Comm. Klaus

All voting aye

#### MINUTES:

Motion: Comm. McGannon to accept the November monthly meeting minutes as amended

Second: Comm. Schneider

All voting aye

#### SECRETARY/TREASURER'S REPORT:

1. The Organization Meeting is January 9, 2024 at 7:00 pm. The monthly meeting to follow.

2. The following budget line items have to be adjusted:

Equipment – Purchases + \$26,112

Equipment – Repairs + \$11,040

Rent + \$200

Supplies + \$1,040

Contingency \$10,339

Utilities - \$17,000

Retirement - \$1853

Motion: Comm. McGannon to accept move of budget line items

Second: Comm. Swart

All voting aye

3. Bank Balances as of November 30, 2023 – reconciled:

## Operating Fund:

Bank Balance	\$724,514.04
Outstanding Checks	(13,779.14)
Operating Register Balance 11/30/2023	\$710,734.90
CD	\$3,060,149.68

# Reserve Funds:

Apparatus	\$970,815.94
Communications	226,603.58
Repair	241,225.92
Station #3 Construction	92,674.42
Ladder	758,018.77
Bank Balance	\$2,289,338.63
Outstanding Checks	0.00
Reserve Register Balance	2,289,338.63

Total Balance 11/30/2023	\$6,060,223.21
Bank Balances to date - unreconciled:	
Operating Fund	\$606,712.19
CD	\$3,072,446.45
Apparatus	\$970,815.94
Communications	226,603.58
Repair	241,225.92
Station #3 Construction	92,674.42
Ladder	758,018.77
Bank Balance to date	\$5,968,497.27

### **MEMBERSHIP:**

4.

There was a discussion on accepting applicants pending their 18th birthday. Atty. Tully will look into it.

# CHIEFS' REPORT:

- 1. Alarms for the month were reported
- 2. See attached
  - Recommend testing for Firefighters M Wilson & Zampano on R16 & Firefighters Alfano & J Wilson on Engines. Firefighters Schneider & Passalacqua passed testing on Engines

Motion: Comm. McGannon proceed with testing for Firefighters M Wilson, Zampano, Alfano & J Wilson Second: Comm. Schneider

All voting aye

- ISO has all paperwork.
- There was a discussion about exploring what type of training building could be constructed on Station #3 property.

## DIVE TEAM:

See attached

# APPARATUS:

Various repairs & maintenance

#### **BUILDINGS & GROUNDS:**

- 1. Generator was running continuously at Station #3. Marshall Alarm can set something up to tie into existing system. There was a discussion on various options
- 2. Minor repairs & maintenance

#### **INSURANCE:**

Outside firefighter is covered under our insurance if responding to fire. Must make sure outside member is in good standing with their Fire District & the District has comparable driving standards.

# **NEW CONSTRUCTION:**

- 1. Meeting with Site Design tomorrow
- 2. Atty. had discussions with Engine Company Atty. about transferring the property.
- 3. There was a discussion on other properties for sale.

#### **PURCHASING:**

Flares were needed & ordered from Orion. They are being delivered to Highway Garage

Motion: Comm. McGannon to approve the \$2,500 expenditure for flares

Second: Comm. Swart

All voting aye

#### **OLD BUSINESS:**

Discussion on outside volunteers as drivers & setting up a policy.

Motion: Comm. McGannon to set up a policy authorizing outside volunteers

Second: Comm. Schneider

All voting aye

ADJOURNMENT:

Motion: Comm. McGannon to adjourn at 7:16 pm

Second: Comm. Swart

All voting aye

# PENDING

# APPROVAL

# Yorktown Heights Fire District 2023 Payout Record

Month:	Dec-23			Page No.:	16
	Claimant	Appropriation:		Check:	
Vo.#	(Name & Address)	Acct.#	Amount	Amount	Number
392	Standard Life Insurance Company of NY	A9045.8	1,102.64	1,102.64	4903
393	AT&T Mobility	A3410.4	95.00	95.00	eft
394	Verizon Broadband	A3410.4	75.98	75.98	4905
395	McGannon, Martin	A3410.4	200.00	200.00	4907
396	Klaus, Jean	A3410.4	535.00	535.00	4908
397	Schneider, Joseph	A3410.4	177.00	177.00	4909
398	Swart, Jason	A3410.4	200.00	200.00	4910
399	Moseman, Charles	A3410.4	200.00		4911
400	Klaus, David	A3410.4	200.00	200.00	4912
401	Joseph Eaton CPA, P.C.	A3410.4	1,300.00	1,300.00	4913
402	Lauria, Matthew	A3410.4	135.00	135.00	4914
403	Mentrasti, Timothy	A3410.4	135.00	135.00	4915
404	Tully Law Office PC	A3410.4	1,666.67	1,666.67	4917
405	Sullivan, John	A3410.4	50.00	50.00	4918
406	Moseman, Karan	A3410.4	50.00	50.00	4919
407	Fischer, Robert	A3410.4	50.00	50.00	4920
408	Bucchignano, AnneMarie	A3410.4	50.00	50.00	4921
409	AAA Emergency Supply Co. Inc.	A3410.4	2,762.00	2,762.00	4922
410	Arco Cleaning Maintenance	A3410.4	2,000.00	2,000.00	4923
411	Almeida Oil Co.	A3410.4	3,761.11	<del>3,</del> 761.11	4924
412	Water Dept.	A3410.4	<mark>79</mark> .95	79.95	4925
413	Verizon	A3410,4	797.25	797.25	4926
414	New Pig	A3410.4	1,383.57	1,383/.57	4927
415	Paraco	A3410.4	612.18	612.18	4928
416	Optimum	A3410.4	8.40	8.40	4929
417	MES-New York	A3410.4	3,004.44	3,004.44	4930
418	Alpine Software	A3410.4	2,648.65	2,648.65	4931
419	Fairfield Cty. Bank Ins. Svcs.	A3410.4	10,150.00	10,150.00	4932
420	DAS 3 Yorktown	A3410.4	19.98	19.98	4933
421	Firefighters Equipment of NY	A3410.4	2,892.23	2,892.23	4934
422	Target Solutions Learning	A3410.4	850.00	850.00	4935
423	Quality Electrical Solutions LLC	A3410.4	1,763.80	1,763.80	4936
424	Strategic Safety Dyamics	A3410.4	4,658.80	4,658.80	4937
	TOTALS		43,614.65	43,614.65	

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Dec-23 Jeanmarie Klaus Fire District Sec/Treas.

# Yorktown Heights Fire District 2023 Payout Record

Month: Dec-23 17 Page No.: Check: Claimant Appropriation: (Name & Address) Acct.# Number Vo.# Amount Amount Previous Balance 43,614.65 43,614.65 425 Androsko Landscape Contractors Inc. A3410.4 605.40 4938 605.40 4939 426 City Wide Automotive Corp. A3410.4 1,570.56 1,570.56 Hi-Tech Fire & Safety Inc. 4940 427 A3410.4 24,943.05 24,943.05 3,583.85 3,583.85 4941 Ingersoll Rand A3410.4 428 Hudson Valley Fire Equipment LLC 13,829.94 429 A3410.413,829.94 4942 **31**4.03 430 Halston Media A34<mark>10.4</mark> 314.03 4943 A34<mark>10.4</mark> 4944 431 The Journal News 607.50 607.50 Liberatore, Pa<mark>ul</mark> A34<mark>1</mark>0.4 135.00 135.00 4945 432 Fiber1Solutions LLC 4946 433 A3410.4 6,291.67 6,291.67 434 AFC Urgent Care Yorktown 3,800.00 4947 A3410.4 3,800.00 DAS 3 Yorktown 4948 435 A3410.4 84.94 84.94 Alfano, Vincent 34.99 A3410.4 34.99 4949 436 437 Vergo, Alex 4950 A3410.4 75.85 75.85 Campobasso, Ryan 438 60.12 60.12 4951 A3410.4 439 Capital One Bank A3410.4 1,492.15 1,492.15 eft Compuchecks.com 440 A3410.4 111.93 111.93 eft 441 Wex Bank A3410.4 712.04 712.04 eft 442 NYS Employment Taxes A601 660.81 660.81 2973725 U.S. Treasury A601/A9030.8 2,373.15 90625332 443 2,373.15 Klaus, Je<mark>anm</mark>arie / <mark>d</mark>d f<mark>ee</mark> A3410.1 1,904.75 444 dd Con Ed 445 A3410.4 569,88 eft Con Ed - Dell 446 A3410.479.86 eft VOID Ck 4906, 4916 **TOTALS** 107,456.12 107,456.12

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Dec-23 Jeanmarie Klaus Fire District Sec/Treas.

# December, 2023 Fire District Meeting- Chiefs Report

# **Training:**

Reviewing 2023 training.

Auditing all training and events for 2024

Recommend Matt Wilson and Chris Zumpano for testing on Rescue 16.

Recommend Vincent Alfano and Jeff Wilson for testing on Engines.

Recommend / Confirm Giuseppe Passalacqua, Joe Schneider, Sean Nikisher, Ryan Wiley are listed as Tanker 14 in training.

#### **Purchases:**

None

# New:

ISO- Provided all paperwork on our end.

Lieutenant vacancy to be filled at January Engine Company meeting due to resignation

Exploring some outside grant funding to better provide training for firefighters. Exploring what type of training building the board would be willing to explore for the station 3 grounds.

# **Repair/ Replacement:**

2532 @ HVFA for a starting issue

U-143 new starter was installed by Citywide

L-51 tank to pump has a significant leak. L-51's booster tank was drained and is running as a straight truck until repaired.

#### Dive:

Reviewing 2023 Training and operations.

Planning 2024 training and equipment maintenance and repair.

#### **Apparatus:**

Car 2531 –68,100 miles 2015 suburban

Car 2532- 16,598 Miles 2019 Tahoe

Car 2533-98,200 miles 2016 Tahoe

U-83. 67,820 miles 2013 Tahoe

U-36- 102,550 Miles- 2011 Suburban

The following are the fire calls for November 2023;

Motor Vehicle Accidents = 11 Haz – Mat = 5 Automatic Alarms = 21 Dive = 1 Structural = 1 Electrical = 1 Car Fire = 1 High Angle Rescue = 1 CO Alarms = 4 Utility Assists = 4 Smoke Investigations = 2

Mutual Aid –



Dive = 1FAST = 3

Total Calls for November 2023 = 56 Total Calls for 2023 = 685

# APPROVAL