

MONTHLY MEETING: November 10, 2025

Present:

Comm. Charles Moseman  
Comm. David Klaus  
Comm. Martin McGannon  
Comm. Jason Swart  
Comm. Joseph Schneider  
Secy/Treas. Jeanmarie Klaus  
Atty. Tara Tully  
Capt. Doug Gollogly

Absent:

Chief Paul Liberatore  
Asst. Chief Tim Mentrasti  
Asst. Chief Matthew Lauria

Meeting opened Chairman Moseman at 7:30 p.m.

VOUCHERS:

Motion: Comm. McGannon to audit the attached submitted vouchers and authorize payment of those approved

Second: Comm. Schneider

All voting aye

MINUTES:

Motion: Comm. McGannon to accept the Monthly meeting & Budget Hearing minutes as amended

Second: Comm. Schneider

All voting aye

SECRETARY/TREASURER'S REPORT:

1. Due to the annual elections, next month's meeting will be the 3<sup>rd</sup> Tuesday, December 16<sup>th</sup> at 6:00 pm
2. Bank Balances as of 10/31/2025 – Reconciled

**Operating Fund:**

Bank Balance \$1,046,453.46

Outstanding Checks/Deposits (3,976.56)

**Operating Fund Balance** \$1,042,476.90

**Apparatus Bond Savings** \$3,354,883.35

**Reserve Funds:**

Apparatus \$1,624,550.27

Communications 275,644.38

Repair 330,464.44

Station #3 Construction 96,483.44

Ladder 910,169.51

Bank Balance **\$3,237,312.04**

Outstanding 0.00

**Total Reserve Funds Balance** \$3,237,312.04

Register Balance as of 11/11/2025 - unreconciled

Operating Fund Balance \$927,086.70

Apparatus Bond Savings 3,354,883.35

Apparatus Fund Balance	1,624,550.27
Communications Fund Balance	275,644.38
Repair Fund Balance	330,464.44
Station #3 Construction Fund Balance	96,483.44
Ladder Fund Balance	910,169.51

**CHIEFS REPORT:**

- Alarms for the month were reported
- See attached
- Firefighter Quast passed driver's test requirements. He also completed approved EVOC class & provided his training log.  
Motion: Comm. McGannon to approve Firefighter Quast as MA-8 / Utilities driver & advance to Rescue 16 training.  
Second: Comm. Schneider  
All voting aye
- Firefighter Campobasso passed driver's test requirements. He also completed approved EVOC class.  
Motion: Comm. McGannon to approve Firefighter Campobasso as MA-8 / Utilities driver & advance to Rescue 16 training.  
Second: Comm. Schneider  
All voting aye

**APPARATUS:**

Some of the apparatus have to be set up for pm service

**JUNIOR CORPS:**

- Received 2 new applications
- Need helmets for Junior Corps members. Comm. McGannon looking at prices

**COMMUNICATIONS:**

- Motorola is going to be off the State Contract List. \$17,000 for portable & mobile  
Motion: Comm. Schneider up to \$25,000 for portable radios & pagers  
Second: Comm. Klaus  
All voting aye
- Motion: Comm. Klaus withdraw \$25,000 from Communication Reserve  
Second: Comm. Schneider  
All voting aye

**BUILDINGS & GROUNDS:**

- World Management coming to inspect underground tanks next Tuesday
- Letter from Water Department that water meter has to be replaced. Comm. McGannon is going to get clarification from the Town  
Motion: Comm. Schneider to purchase & install meter, if necessary, not to exceed \$5,000  
Second: Comm. Klaus  
All voting aye

**AUDIT:**

Auditors said the audit should be ready within 60 days.

**NEW CONSTRUCTION:**

- The Comm. Klaus & Engine Company Treasurer met with the Planning Department, Assessor & Joe Riina to review lot lines. The Planning Department said the quickest way was to ask for a lot line adjustment & outlined what has to be done.

2. There are a few changes that have to be made to Joe Riina's contract before it is to be signed.
3. Atty. Tully, Atty. Blanchard & Atty. Menken are working on the User and Access Agreement. There was a discussion by the Board on where it stands.

**DRY HYDRANTS:**

The fitting on cistern tank needs to be replaced.

**IT:**

With the training pad going up at Station #3, Comm. McGannon would like to add security cameras.

Motion: Comm. McGannon to spend up to \$4,000 on security cameras

Second: Comm. Schneider

All voting aye

**OLD BUSINESS:**

1. The training facility cost \$5,912 so far. Gravel & trucking were all donated.
2. There was a discussion on the connex boxes and what was left to be done.

**NEW BUSINESS:**

1. Comm. McGannon would like to bring in someone to teach the Junior Corps on CPR. The cost would be \$60 per person.

Motion: Comm. McGannon to approve the CPR class at a cost of \$60 per person

Second: Comm. Klaus

All voting aye

2. There was a discussion regarding the tax exemption for volunteer firefighters and volunteer ambulance workers under Real Property Tax Law Section 466-a

Motion: Comm. McGannon to continue, pursuant to Real Property Tax Law Section 466-a(8), the tax exemption previously provided under Real Property Tax Law Section 466-d.

Second: Comm. Klaus

All voting aye

**ADJOURNMENT:**

Motion: Comm. Klaus to adjourn at 9:21 pm

Second: Comm. Schneider

All voting aye

PENDING

APPROVAL



November 2025 Fire District Meeting – Chiefs Report

**Training:**

**Purchases-----**

**Topics of Discussion**

**New:**

**Repair/ Replacement:**

**PENDING**

**Dive:**

**Apparatus:**

Car 2531- 30,302 Miles - 2019 Tahoe

Car 2532 - 2000 Miles - 2025 Tahoe

Car 2533 –1997 Miles - 2025 Tahoe

U-83 – 83,123 Miles - Suburban

U-36- 105,625 Miles- Tahoe

**APPROVAL**

The Following are the fire calls for October,

Fires – 2

Motor Vehicle Accidents = 12

Automatic Alarms = 24

CO Alarms - 3

Rescues - 3

Utility Assists = 11

EMS/PD Assists =3

Service Calls / Good Intent – 8

Mutual Aid – 2

Total Calls for October 2025 = 68

Total Calls for 2025 = 629

SPECIAL MEETING: November 18, 2025

Present:

Comm. Charles Moseman  
Comm. David Klaus  
Comm. Martin McGannon  
Comm. Jason Swart  
Comm. Joseph Schneider  
Secy/Treas. Jeanmarie Klaus  
Atty. Tara Tully  
Asst. Chief Tim Mentrasti

Absent:

Chief Paul Liberatore  
Asst. Chief Matthew Lauria

Meeting opened Chairman Moseman at 7:00 p.m.

MEMBERSHIP:

Perspective member Joshua Howard appeared before the Board to introduce himself. He was accepted at the October monthly meeting. He is still a member of Millwood until December 31<sup>st</sup>. He will become an active member of Yorktown January 1, 2026. The District has to receive a letter from Millwood stating that they released him.

Motion: Comm. McGannon to accept Joshua Howard under Mutual Aid from Millwood. He will become an active firefighter January 1, 2026 upon passing physical & police report

Second: Comm. Swart

All voting aye

BIDS:

1. No bids were received for the connex boxes. The company did not want to be bothered filling out all of the paperwork for the bid, nor did they want to pay \$250 to be on a NY authorization list just to sell the District the boxes. Comm. Swart talked to another company and they also did not want to pay the \$250 to be on a NY list.
2. There was a discussion on when the Grant would expire.
3. There was a discussion on how to proceed.
4. Comm. Schneider will request RFP to supply professional services and materials to at least 2 companies.

Motion: Comm. McGannon to have a special meeting November 25<sup>th</sup> at 7:00 pm to review proposals

Second: Comm. Klaus

All voting aye

NEW CONSTRUCTION:

The Construction Committee met with the Attorneys to review & revise the User and Access Agreement. Atty. Tully is writing it up & will send the revised document to all the YHEC Board members & Commissioners.

COMMUNICATIONS:

1. Motion: Comm. McGannon to purchase UHF Repeater for French Hill \$5,000  
Second: Comm. Swart  
All voting aye
2. Motion: Comm. Swart to withdraw \$5,000 from the Communication Reserve  
Second: Comm. Schneider  
All voting aye

ADJOURNMENT:

Motion: Comm. Schneider to adjourn at 9:52 pm

Second: Comm. Klaus

All voting aye  
SPECIAL MEETING: November 25, 2025

Present:

Comm. Charles Moseman  
Comm. David Klaus  
Comm. Martin McGannon  
Comm. Jason Swart  
Comm. Joseph Schneider  
Atty. Tara Tully

Absent:

Secy/Treas. Jeanmarie Klaus  
Chief Paul Liberatore  
Asst. Chief Tim Mentrasti  
Asst. Chief Matthew Lauria

Meeting opened Chairman Moseman at 7:00 p.m.

BUILDINGS & GROUNDS:

1. Received quote for setting & securing containers from RCJ Welding & Fabrications. It includes installation & attachment. The quote includes sales tax. Comm. Schneider will see what document they need to show the District is tax exempt. The fabrication quote will be reduced as some items not needed are included in this quote. A second company, BM Fabrications, sent a text to Comm. Schneider that they will not be bidding. Motion: Comm. McGannon to go with RCJ Welding & Fabrications for supply & installation of containers.

Second: Comm. Swart

All voting aye

2. Being that RCJ Welding & Fabrications was the only company to give a quote, the following Resolutions was put forth by Comm. Schneider:

WHEREAS, the Yorktown Heights Fire District (referred to hereinafter as “the Fire District”), through its Board of Fire Commissioners, has determined that its service to the residents and businesses within the Fire District will be enhanced by the construction of a training facility as part and parcel of the Kitchawan Fire and Rescue Station, also known as “Station 3,” at 860 Kitchawan Road; and

WHEREAS, the Fire District has secured a Community Resiliency, Economic Sustainability, and Technology Program grant (CREST 26965) administered by the Dormitory Authority of the State of New York to offset certain costs associated with construction of said training facility; and

WHEREAS, the Grant Disbursement Agreement for the CREST grant is time-limited, requiring that monies be spent and reimbursement requested within a fixed period of time; and

WHEREAS, the Fire District solicited competitive bids, in accordance with General Municipal Law §103, for the purchase of certain high cube dry van shipping containers to be used in the construction of said training facility; and

WHEREAS, no bids were received in response to the notice to bidders duly published in the Fire District’s official newspaper; and

WHEREAS, the Fire District has directly contacted vendors known to sell the type of high cube dry van shipping containers it is seeking to purchase, including Interport Maintenance Co. Inc., and has concluded that re-advertising the notice to bidders would be fruitless and unlikely to result in the receipt of bid proposals; and

WHEREAS, the Fire District, in accordance with its Procurement Policy, has solicited at least two written proposals for professional services in connection with the construction of said training facility (from BM Fabrication and Welding and RCJ Welding & Fabricating, LLC), which services will require specialized skill, training and technical expertise in the area of welding and fabrication; and

WHEREAS, the sole written proposal for professional welding and fabrication services received by the Fire District, from RCJ Welding & Fabricating, LLC, includes the cost of providing the high cube dry van shipping containers for which no competitive bids had been received;

NOW THEREFORE BE IT RESOLVED, that the Yorktown Heights Fire District, having advertised in good faith, in accordance with General Municipal Law §103, to solicit bids for a purchase contract concerning high cube dry van shipping containers, and no bids having been received, and having solicited written proposals from at least two service providers, in accordance with its Procurement Policy, for professional services requiring specialized skill, training and technical expertise in the area of welding and fabrication, and only one written proposal having been received, shall accept the proposal of RCJ Welding & Fabricating, LLC, in the amount of

One Hundred Four Thousand Dollars (\$104,000.00), for the installation of said training facility, inclusive of the cost of providing, delivering (FOB) and installing the requisite high cube dry van shipping containers and other materials, and

BE IT FURTHER RESOLVED, that all work done pursuant to said proposal shall comply with prevailing wage laws.

Second: Comm. Swart

All voting aye

ADJOURNMENT:

Motion: Comm. McGannon to adjourn at 7:54 pm

Second: Comm. Schneider

All voting aye

PENDING

APPROVAL