

MONTHLY MEETING: December 16, 2025

Present:

Comm. Charles Moseman
Comm. David Klaus
Comm. Martin McGannon
Comm. Jason Swart
Comm. Joseph Schneider
Secy/Treas. Jeanmarie Klaus
Atty. Tara Tully

Absent:

Chief Paul Liberatore
Asst. Chief Tim Mentrasti
Asst. Chief Matthew Lauria

Meeting opened Chairman Moseman at 6:00 p.m.

VOUCHERS:

Motion: Comm. McGannon to audit the attached submitted vouchers and authorize payment of those approved

Second: Comm. Swart

All voting aye

PENDING

MINUTES:

Motion: Comm. McGannon to accept the November Monthly meeting & both Special Meetings minutes as amended

Second: Comm. Schneider

All voting aye

BIDS:

1. Fuel oil:

1 bid received: Almeida Oil Co., Inc

Heating Oil: Mark-up +.09

Diesel: Mark-up +.05

Service: Annual cleaning: \$409 per unit / Labor: first hour \$170 – additional \$170 / emergency repair labor: first hour \$200 – additional \$200 / supplies discount: 0%

Motion: Comm. McGannon to accept the bid from Almeida Oil Co., Inc.

Second: Comm. Schneider

All voting aye.

APPROVAL

2. Cleaning:

1 bid received: Kencal

Bi-weekly cleaning :

Station #2 & Station #3: \$650 per month

Motion: Comm. McGannon

Second: Comm. Klaus

All voting aye.

3. Snow Plow:

2 bids received:

Lawn Guard, Inc., d/b/a Landcor*

Landwork Contractors

Station #1 – 1916 Commerce St:

Price per plow of driveway
Price per application of salt of driveway
Price per shovel of walkways

| | Landcor | Landwork |
|--|---------|----------|
| | \$450 | \$290 |
| | 250 | 270 |
| | 75 | 75 |

Price per application of calcium chloride for walkways 75 50

Station #2 – 794 Locksley Road

| | Landcor | Landwork |
|--|---------|----------|
| Price per low of driveway | \$250 | \$220 |
| Price per application of salt of driveway | 175 | 170 |
| Price per shovel of walkways | 150 | 50 |
| Price per application of calcium chloride for walkways | 150 | 50 |

Station #3 – 860 Kitchawan Rd

| | Landcor | Landwork |
|--|---------|----------|
| Price per low of driveway | \$250 | \$235 |
| Price per application of salt of driveway | 175 | 180 |
| Price per shovel of walkways | 150 | 75 |
| Price per application of calcium chloride for walkways | 150 | 50 |

Snow Removal

| | Landcor | Landmark |
|---------------|---------|----------|
| Man & Machine | \$150 | \$300 |
| Man & Truck | 150 | 150 |

Motion: Comm. Schneider to accept the bid from Landcor. It is the best value for the District located within the fire district.

Second: Comm. Swart

All voting aye

SECRETARY/TREASURER'S REPORT:

1. The Organization Meeting will be held January 13, 2026 at 7:00 pm. The January monthly meeting will immediately follow the Organization Meeting

2. The following budget line items have to be adjusted:

- Recruitment -\$3,000
- Training & Meetings -\$8,000
- Apparatus -\$1,652
- Insurance-Workers Comp. -\$5,600
- Insurance-Life +\$10,511
- Supplies +\$7,500
- Miscellaneous-Notices +241

Motion: Comm.

Second: Comm.

All voting aye

3. Bank Balances as of 11/30/2025 – Reconciled

Operating Fund:

| | |
|-------------------------------|-----------------------|
| Bank Balance | \$932,814.86 |
| Outstanding Checks/Deposits | <u>(4,369.01)</u> |
| Operating Fund Balance | \$928,445.85 |
| Apparatus Bond Savings | \$3,364,836.04 |

Reserve Funds:

| | |
|----------------|----------------|
| Apparatus | \$1,627,273.96 |
| Communications | 276,134.64 |

| | |
|------------------------------------|------------------------------|
| Repair | 331,009.18 |
| Station #3 Construction | 96,646.86 |
| Ladder | 911,694.79 |
| Bank Balance | <u>\$3,242,759.43</u> |
| Outstanding | <u>0.00</u> |
| Total Reserve Funds Balance | <u>\$3,242,759.43</u> |

Register Balance as of 12/18/2025 - unreconciled

| | |
|--------------------------------------|--------------|
| Operating Fund Balance | \$610,851.99 |
| Apparatus Bond Savings | 3,364,836.04 |
| Apparatus Fund Balance | 1,627,273.96 |
| Communications Fund Balance | 271,492.98 |
| Repair Fund Balance | 331,009.18 |
| Station #3 Construction Fund Balance | 96,646.86 |
| Ladder Fund Balance | 911,694.79 |

PENDING

CHIEFS REPORT:

1. Alarms for the month were reported
2. See attached

DIVE TEAM:

1. May have to reschedule training schedule
2. Will poll members to get commitment

APPARATUS:

1. Various repairs & preventive maintenance
2. See attached

APPROVAL

JUNIOR CORPS:

20 members

BUILDINGS & GROUNDS:

1. Oil tanks inspected by County. They want the District to do more testing. The tanks are 27 & 30 years old. Comm. Schneider recommends getting them out of the ground. Need work permits \$300 each – need 2 from County. Clear out workout room & put heating oil tank there. Diesel would go outside on a pad. There was a discussion on how to proceed.

Motion: Comm. Schneider get work permits & remove tanks

Second: Comm. Klaus

All voting aye

2. If no one wants workout equipment, it will be disposed of.

3. Grant - \$125,000. \$104,000 motion last month. There's an additional \$21,000 for sealing

Motion: Comm. McGannon for \$21,000 change order

Second: Comm. Swart

All voting aye

INSURANCE:

Pollution Policy – have insurance company send policy to review

AUDIT:

The final audit report was completed & emailed to the Board.

Motion: Comm. McGannon to accept the 2024 audit

Second: Comm. Schneider

All voting aye

SERVICE AWARDS:

The Service Awards packet for 2025 was received from Penflex.

NEW CONSTRUCTION:

1. Helmes contract signed
2. Joe Riina sent back contract with changes, ready to sign
3. Atty. Tully has been in contact with Engine Company attorney – they are both comfortable with changes. Their attorney needs to present it to the Engine Company Board of Directors.
4. Comm. Klaus reported that they are very close to the lot line agreement being completed
5. There was a discussion on the progress of the agreement
6. The Board reviewed some changes made to the interior of the plans.

PURCHASING:

1. Replacement grip hoist cable from MES - lowest quote (from Chief's Report)
Motion: Comm. Swart to approve purchase of 60 ft. cables from lowest quote MES of \$1,753.20
Second: Comm. Schneider
All voting aye
2. There was a request to purchase 5 additional helmets
Motion: Comm. McGannon to purchase 5 additional helmets
Second: Comm. Schneider
All voting aye

ADJOURNMENT:

Motion: Comm. McGannon to adjourn at 7:46 pm

Second: Comm. Schneider

All voting aye

December 2025 Fire District Meeting – Chiefs Report

Training:

Bus rescue class was well attended; training event was considered a success. We have received very positive feedback from our members that attended, visiting agencies and the county instructors regarding the class and high training standard and motivation of our members.

Rope rescue and rigging training scheduled for December, Annual OSHA refreshers, fit testing, and bailout training scheduled for January- February 2026. Having all members on the same schedule for refreshers was considered successful last year. Continuing to improve and fine-tune the process year each year.

Purchases

Request to purchase replacement grip hoist cable for Grip Hoist, spec to be 5/8in 60 ft. cables. 3 price quotes are as follows:

1. Vendor: MES
 - Price: \$1,753.20
2. Vendor: First Out Rescue Equipment
 - Price: \$1,804.00
3. Vendor: Bishop lifting (Lifting.com)
 - Price: \$1,876.00

Topics of Discussion

FF Ray Schmidt has resigned from the Engine Company.

New:

No new items

Repair/ Replacement:

Dive:

Apparatus:

Car 2531- 30,353 Miles - 2019 Tahoe
Car 2532 – 2,602 Miles - 2025 Tahoe
Car 2533 –2,463 Miles - 2025 Tahoe
U-83 – 83,123 Miles - Suburban
U-36- 105,625 Miles- Tahoe

The Following are the fire calls for November,

Fires - 2

Motor Vehicle Accidents = 6

Automatic Alarms = 29

CO Alarms - 3

Rescue /Water Responses - 1

Utility Assists = 1

EMS/PD Assists = 1

Service Calls / Good Intent – 5

Mutual Aid – 1

Total Calls for October 2025 = 48

Total Calls for 2025 = 677

PENDING

APPROVAL