MONTHLY MEETING: October 13, 2026

Present:
Comm. Charles Moseman
Comm. Martin McGannon
Comm. David Klaus
Comm. Jason Swart
Comm. Joseph Schneider
Secy/Treas. Jeanmarie Klaus
Atty. Tara Tully
Chief Paul Liberatore

Absent:
Asst. Chief Tim Mentrasti
Asst. Chief Matthew Lauria

Meeting opened by Chm. Moseman at 7:30 p.m.

VOUCHERS:
Motion: Comm. McGannon to audit the attached submitted vouchers and authorize payment of those approved
Second: Comm. Schneider
All voting aye

MINUTES:
Motion: Comm. Schneider to accept the September monthly meeting minutes as amended
Second: Comm. Schwartz
All voting aye

MEMBERSHIP:
Perspective members, Alan Hearty & Antonio Sanabria, appeared before the Board.
Motion: Comm. McGannon to accept Alan & Antonio as a members pending physical & police reports.
Second: Comm. Schneider

SECRETARY/TREASURER'S REPORT:
1. The Westchester County Association of Fire Districts is holding the Annual Installation Dinner November 7th at 6 pm. This year the annual dues includes one ticket to the dinner. Additional tickets are $100 a ticket.
   Motion: Comm. Swart to allow any Board member to attend
   Second: Comm. McGannon
   All voting aye
2. Bank Balances as of 9/30/2026 – Reconciled

Operating Fund:	
Bank Balance	$1,035,350.42
Outstanding Checks/Deposits	(705.00)
Operating Fund Balance	**$1,034,645.42**
Surplus MM	**$451,851.38**
Apparatus MM	**$747,861.88**
Construction Bond Checking	$10,881,084.62
Outstanding Checks/Deposits	0.00
Operating Fund Balance	**$10,881,084.62**
Construction Bond CD	**$125,976.38**
Reserve Funds:	
Apparatus	$1,958,395.60

Pending Approval

Communications	270,961.71
Repair	319,414.87
Station #3 Construction	59,906.28
Ladder	952,269.84
Total Reserve Funds Balance	**$3,560,948.30**

Register Balance as of 10/13/2026 - unreconciled	
Operating Fund Balance	$994,158.81
Surplus MM	451,851.38
Apparatus MM	747,861.88
Construction Bond Checking	10,656,084.62
Construction Bond CD	125,976.38
Apparatus Fund Balance	1,958,395.60
Communications Fund Balance	270,961.71
Repair Fund Balance	319,414.87
Station #3 Construction Fund Balance	59,906.28
Ladder Fund Balance	952,269.84

CHIEFS REPORT:

1. Alarms for the month were reported
2. See attached
   - Girl Scout troop 2889 use upstairs at Station #2 once a month. They have a certificate of insurance
     Motion: Comm. McGannon
     Second: Comm. Schneider
     All voting aye
   - The Board was in agreement on extending the offer to the civic organizations that are attached to the Fire Department the use of Station #2 during construction
   - Sean Nikisher & Matt kess ready to be tested on apparatus
   - The Chief is requesting up to $300 for Officer & Development Training
     Motion: Comm. Swart to approve up to $300
     Second: Comm. Schneider
     All voting aye
   - $900 for teal nine device for E271 – sole source
     Motion: Comm. Schneider to approve up to $900
     Second: Comm. Klaus
     All voting aye
   - The Chief discussed the over use of mutual aid with Somers Chief. There was no resolution. There was a discussion on what can be done. The Chief will compile the number of mutual aid calls to Somers over the last 2 years.
   - Walk through at IBM – now a DEC requirement
   - Walk through at Underhill Farms. The Board may have to look into 4 high rise kits at $5,100 each, for a total of $20,400.

APPARATUS:

1. See attached
2. Various maintenance & repairs on apparatus

JUNIOR CORPS:

15 members

Pending Approval

BUILDINGS & GROUNDS:
$1,250 maintenance for 5 garage doors
Motion: Comm. McGannon to approve
Second: Comm. Klaus
All voting aye:

NEW CONSTRUCTION:
1. The Engine Company hired another attorney, Jim Hannigan, who has work with Engine Companies selling their fire station to the District. He's setting up a phone call with the Assistant AG to explain the relationship between the Engine Company & Fire District.
2. The monument being moved will be the same except for the wings. There's an opportunity to incorporate steel from the twin towers.
3. The insulation for the temporary building is being delivered Friday & building coming the 22nd

IT:
1. There are 2 new laptops in for the Commissioners with the oldest ones.
2. There was a discussion on upgrading the server & replacing 6 laptops
   Motion: Comm. McGannon
   Second: Comm. Swart
   All voting aye

BUDGET:
1. The proposed budget was dropped off at Town Hall and posted on the Fire District's website.
2. The proposed budget was reviewed again. Moved $5,000 from Dry Hydrants to Annual Inspection
3. The Budget Hearing will be Tuesday, October 20th at 7:00 pm.

ANNUAL ELECTION:
There will be one Commissioner position for a five year term.

The following resolution was put forth:

RESOLUTION APPOINTING BOARD OF ELECTIONS & DIRECTING PUBLICATION OF THE NOTICE OF ELECTION

RESOLVED BY THE BOARD OF FIRE COMMISSIONERS OF YORKTOWN HEIGHTS FIRE DISTRICT, IN THE TOWN OF YORKTOWN, COUNTY OF WESTCHESTER, NEW YORK, AS FOLLOWS:

Section 1. The Annual Election of the qualified voters of Yorktown Heights Fire District, in the Town of Yorktown, County of Westchester, New York (herein called "Fire District"), shall be held at Station No. 1, 1916 Commerce Street, Yorktown Heights, New York, in said Fire District, on December 8th, 2026, at 6:00 p.m. and the polls shall remain open until 9:00 p.m. or as much longer as may be necessary to enable the voters then present to cast their votes.

Section 2. The vote upon the Election to be submitted to the qualified voters shall be by paper ballot and the Fire District Secretary is hereby authorized and directed to have the necessary ballots prepared for appropriate voting device(s) to be used in voting.

Section 3. The Fire District Secretary is hereby authorized and directed to give notice of said Annual Election by causing a Notice in substantially the form set forth in Section 5 hereof to be published in "The Journal News", a newspaper published in White Plains, New York, having a general circulation within the Fire District and hereby designated as the official newspaper of the Fire District for such publication, the first publication to be not less than twenty-seven (27) days nor more than thirty-four (34) days prior to the date of such Annual Election.

Pending Approval

Section 4. The following resident Fire District electors who are registered voters of the Town of Yorktown are hereby appointed to act as Chairman, Election Inspectors and Ballot Clerks at the Annual Election;

Robert Fischer	Chairman
Jeffrey Wilson	Election Inspectors
Karan Moseman	and
AnneMarie Bucchignano	Ballot Clerks

Section 5. Said Notice shall be in substantially the following form:

ANNUAL ELECTION OF YORKTOWN HEIGHTS FIRE DISTRICT
DECEMBER 9, 2026

PLEASE TAKE NOTICE that the Annual Election of the Yorktown Heights Fire District will take place on December 9, 2026 between the hours of 6:00 p.m. to 9:00 p.m. at the Yorktown Heights Fire House located at 1916 Commerce Street, Yorktown Heights, NY for the purpose of:

Electing one Commissioner for a 5-year term, commencing on January 1, 2027 and ending on December 31, 2031.

All duly registered residents of the Yorktown Heights Fire District shall be eligible to vote.

Candidates for District Office shall file their names with the Secretary of the Fire District, Jeanmarie Klaus, office of Joseph F. Eaton CPA, 334 Underhill Ave Suite 4B, Yorktown Heights, NY. Petitions can be picked up at the Secretary's office Monday through Thursday between the hours of 9:30 a.m. and 4:00 p.m. beginning Wednesday, November 4, 2026. The petitions must be returned to the Secretary, signed by a minimum of 25 qualified registered voters, no later than 11:00 a.m. on Wednesday November 18, 2026.

Jeanmarie Klaus
Fire District Secretary

Section 6. This resolution shall take effect immediately.

* * *

The adoption of the foregoing resolution was made by Commissioner and second by Commissioner and duly put to a vote on roll call, which resulted as follows:

AYES: Commissioner Moseman
Commissioner McGannon
Commissioner Klaus
Commissioner Swart Absent
Commissioner Schneider Absent

OLD BUSINESS:

1. Material list $7,300 for training props at Station #3 Training Facility
   Motion: Comm. Swart to approve expenditure
   Second: Comm. Schneider
   All voting aye
2. A dumpster will be needed when the barn is dismantled

Pending Approval

3. Over a year ago there was a discussion on a new trailer for dive team. Loadmaster is the only company that makes customize trailer – designed to go into the water - $39,800. They will supply a sole source letter.
   Motion: Comm. Swart to purchase the customized trailer from Loadmaster for $39,800 upon receipt of a sole source letter.
   Second: Comm. McGannon
   All voting aye

NEW BUSINESS:
FOIL request had been received from Sam Cooperman on 8/13/2026 regarding detailed information on the fire district's drone.

- Receipt was acknowledged stating the request was under review & an answer would be given in approximately 20 days.
- Tara spoke with Comm. Swart & the Chief
- A response was sent to Mr. Cooperman on 9/17/26 granted in part & denied in part. It was stated that records, if any would be provided on or before September 30, 2026.
- October 1, 2026 an email was received by Mr. Cooperman stating that he sent a certified letter for an administrative appeal
- Attorney Tully drafted a letter that will be sent out by Friday.

ADJOURNMENT:
Motion: Comm. McGannon to adjourn at 9:57 pm
Second: Comm. Schneider
All voting aye

Pending Approval

Yorktown Heights Fire District
2026 Payout Record

Month: Oct-26 Page No.: 18

Vo.#	Claimant (Name & Address)	Appropriation Acct.#	Invoice Amount	Check Amount	Number
339	Capital One Bank	A3410.4	1,875.79	1,875.79	auto
340	AT&T Mobility	A3410.4	270.00	270.00	auto
341	NYS E & G	A3410.4	559.78	559.78	auto
342	Con Ed	A3410.4	377.86	377.86	auto
343	Con Ed - Dell	A3410.4	68.34	68.34	auto
344	Rigid Global Buildings	A3410.4	52,628.17	52,628.17	wire
345	Postmaster	A3410.4	30.30	30.30	5900
346	Tully Law Office PC	A3410.4	2,666.67	2,666.67	5901
347	HVAC Specialists Inc	A3410.4	304.58	304.58	5903
348	Kencal Maintenance Corp.	A3410.4	650.00	650.00	5904
349	Wex Bank	A3410.4	1,016.07	1,016.07	5905
350	DAS 3 Yorktown	A3410.4	287.88	287.88	5906
351	Fischer, Robert	A3410.4	550.00	550.00	5907
352	Optum Medical Care PC	A3410.4	260.00	260.00	5908
353	Optimum	A3410.4	9.45	9.45	5909
354	Standard Life Insurance Company of NY	A9045.8	3,130.10	3,130.10	5910
355	Verizon Broadband	A3410.4	37.99	37.99	5911
356	MES-New York	A3410.4	1,526.61	1,526.61	5912
357	Citywide Automotive Corp.	A3410.4	1,321.21	1,321.21	5913
358	Androsko Landscape Contractors Inc.	A3410.4	522.90	522.90	5914
359	Hudson Valley Fire Equipment LLC	A3410.4	2,035.00	2,035.00	5915
360	Campobasso, Ryan	A3410.4	308.99	308.99	5916
361	Wilson, Jeff	A3410.4	274.88	274.88	5917
362	AAA Emergency Supply Co. Inc.	A3410.4	2,588.16	2,588.16	5918
363	Almeida Oil Co.	A3410.4	3,288.28	3,288.28	5919
364	Verizon	A3410.4	741.85	741.85	5920
365	Fiber1Solutions LLC	A3410.4	2,424.99	2,424.99	5921
366	Quast, Nicholas	A3410.4	1,267.46	1,267.46	5922
367	AFD Westchester County	A3410.4	400.00	400.00	5923
368	OSP Fire Protection	A3410.4	765.00	765.00	5924
369	Yorktown Heights Engine Co. #1	A3410.4	6,750.00	6,750.00	5925
370	Yorktown Pizza & Pasta	A3410.4	250.00	250.00	5926
371	NYS Employment Taxes	A601	699.95	699.95	2623987
	TOTALS		**89,888.26**	**89,888.26**	

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Oct-26 Jeanmarie Klaus Fire District Sec/Treas.

Pending Approval

Yorktown Heights Fire District
2026 Payout Record

Month: Oct-26 Page No.: 19

Vo.#	Claimant (Name & Address)	Appropriation Acct.#	Invoice Amount	Check Amount	Number
	Previous Balance		89,888.26	89,888.26	
372	U.S. Treasury	A601/A9030.8	2,503.13	2,503.13	63782483
373	Klaus, Jeanmarie	A3410.1	2,008.00	2,008.00	dd
	TOTALS		**94,399.39**	**94,399.39**	

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Oct-26 Jeanmarie Klaus Fire District Sec/Treas.

Pending Approval

YORKTOWN HEIGHTS FIRE DISTRICT - RESERVES - 2026 Payout Record

Month: Oct-26 Page No.: 9

Vo.#		Claimant (Name & Address)	Invoice Amount	Check Amount	Check Number
9	SC	The Helmes Group	225,000.00	225,000.00	108
10	SC	Operating Fund - Rigid Global Building	52,628.17	52,628.17	Trf
		TOTALS	277,628.17	277,628.17	

I certify these claims were audited and allowed by the Fire District Commissioners. Each claimant was paid the amount opposite his name.

Date Oct-26 Jeanmarie Klaus Secretary/Treasurer

Pending Approval

OCTOBER 2026 FIRE DISTRICT MEETING – CHIEFS REPORT

Training:

-Aerial Class successful class
-In house MPO Class to start end of October
-November – Live Burn – Location TBD
-Officer Development / organizational meeting October 16th
-Half of Bailout bags rope serviced, ropes changed out and inspected
Would like to purchase more replacement ropes in 2 years to offset cost and equipment expiration
-Setting up IBM walk through in December
-Setting up guiding eyes facility walk through in December

Purchases

$809.71 for a TL-9 for 271 included shipping ok to order

Topics of Discussion:

-October 26th Frankie laou is coming for gear inspection and repairs

-IBM is required through NYDEC is required to document an annual invitation to the Yorktown Fire Department for facility inspection and to request your recommendations regarding minimum suggested inventories for firefighting and safety equipment to be maintained on-site.
Walkthough and report done October 2nd

Request that First Saturday of each month 3-5 Girl scout troop 2889 meeting at station 2 , up stairs, will secure cert of ins, up to 12 girl scouts ok

-Dept. Extinguishers serviced by AAA

-Met with Town Engineer and Town Supervisor regarding intersection at 118 and underhill. Both agreed to move back the line on underhill heading into town approx. 20ft and look at moving other lines back as well. Nothing in writing.

-Request up to $300 for officer development training on October 16th

-Money for instillation dinner combined funds for may next year, Award dinner also

-Sean Nikisher to be tested on Ladder

-Matt Kness for MA-8 Testing once ok'd to move to rescue training list

-Somers Mutual Aid Discussion – Pull somers calls in the past 3 years m/a

Waiting on DEMO HOSE
High rise set up for New Underhill Farms Building:
3 lengths of 75' 2 inch – 625 per – $ 1875 225 feet
or
4 lengths of 50' 2 inch – 448 per - $ 1792 200 feet
1 high rise kit - $ 3200
Total $ 5,100

Pending Approval

Times 4 $ 20,400

New:

Repair/ Replacement:

Will have proposal next month for pelican light replacements

Dive:
Status Quo

Apparatus:
Car 2531- 37,045 Miles - 2019 Tahoe
Car 2532 – 9,501 Miles - 2025 Tahoe
Car 2533 –9,609 Miles - 2025 Tahoe
U-83 – 82,354 Miles - Suburban
U-36- 103,312 Miles- Tahoe

The following are the fire calls for September 2026

Fires – 3
HAZ – MAT / Gas – 6
EMS / PD assist - 11
Non- Emergent Calls- 34
Public Service – 9
Rescue Calls – 5

Total Calls for September - 70
Total Calls for 2026 = 626

Pending Approval

Yorktown Heights Fire District
2027 Proposed Budget
October 13, 2026

	Jan - Dec 2026 Estimate	2026 Budget	2027 Proposed Budget
Income			
Real Property Taxes	2,121,762.00	**2,121,762.00**	**2,606,037.00**
Interest Income	35,700.04	**9,000.00**	**15,700.00**
Miscellaneous Income	85,857.73	**0.00**	**0.00**
Total Income	2,243,319.77	**2,130,762.00**	**2,621,737.00**
Expense			
Fire Protection Equip/CapOutlay			
Training Structure	102,774.73		
Apparatus & Access. Purchase	85,488.27		
Total A3410.2 · Fire Protection Equip/CapOutlay	188,263.00		
Fire Protection Contractual			
Annual Inspection	0.00	**0.00**	**5,000.00**
Apparatus Expense	153,027.38	**245,256.00**	**225,000.00**
Buildings & Grounds	111,325.23	**113,000.00**	**125,000.00**
Certiorari	9,009.69	**5,000.00**	**10,000.00**
Dues	2,280.00	**3,000.00**	**2,500.00**
Election Expense	1,000.00	**1,000.00**	**1,000.00**
Professional Fees	72,563.32	**200,000.00**	**100,000.00**
Medical/Physical Fitness	15,915.00	**26,000.25**	**25,000.00**
Dry Hydrant	0.00	**5,000.00**	**0.00**
Equipment-Purchases	176,680.60	**210,000.00**	**220,000.00**
Radio Expense	6,106.50	**35,000.00**	**45,000.00**
Insurance-General	145,881.81	**140,000.00**	**160,000.00**
IT	18,496.66	**20,000.00**	**35,000.00**
Training & Meetings	5,714.48	**10,000.00**	**10,000.00**
Stationery & Postage	1,400.00	**2,500.00**	**2,500.00**
Miscellaneous-Notices	5,967.65	**3,500.00**	**6,500.00**
Recruitment	3,000.00	**3,000.00**	**3,000.00**
Rent	89,000.00	**89,000.00**	**90,500.00**
Uniforms	3,380.00	**4,000.00**	**4,000.00**
Supplies	19,016.66	**25,000.00**	**35,000.00**
Telephone	16,904.76	**20,000.00**	**25,000.00**
Utilities	39,887.14	**58,000.00**	**65,000.00**

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Contingency Fund	0.00	**10,000.00**	**15,000.00**
Fire Protection Contractual	896,556.88	**1,228,256.25**	**1,210,000.00**
Retirement	14,682.75	**15,000.00**	**20,000.00**
Service Awards Admin. Expenses	7,859.00	**10,000.00**	**10,000.00**
Service Awards Contributions	22,117.88	**35,000.00**	**40,000.00**
Payroll Expense	58,000.00	**58,000.00**	**58,000.00**
Taxes-Payroll	4,437.00	**4,437.00**	**4,437.00**
Insurance-Workers Comp.	63,678.39	**65,000.00**	**75,000.00**
Insurance-Life	37,886.46	**40,000.00**	**50,000.00**
Bond Principal - Apparatus	175,000.00	**175,000.00**	**180,000.00**
Bond Interest - Apparatus	80,068.75	**80,068.75**	**74,300.00**
Bond Interest - Station #1 Const.	0.00	**0.00**	**480,000.00**
Reserve Funds			
Apparatus Reserve	300,000.00	300,000.00	300,000.00
Communication Reserve	50,000.00	50,000.00	50,000.00
Repair Reserve	45,000.00	45,000.00	45,000.00
Ladder Reserve	25,000.00	25,000.00	25,000.00
Total Reserve Funds	420,000.00	**420,000.00**	**420,000.00**
Total Expense	1,968,550.11	**2,130,762.00**	**2,621,737.00**
Net Income	274,769.66	0.00	0.00

2027 Tax Levy Limit Calculation (Tax Cap)	
Real Property Tax Levy FYE 2026	**2,121,762**
Tax Base Growth Factor	**1.0060**
Allow. Levy Growth Factor	**1.0200**
Available Carryover from FY 2026	**0**
ERS Exclusion	**0**
Tax Levy Limit	**2,177,182**
Over/(Under) Tax Levy Amount	**428,855**

Pending Approval